

## AAC Meeting Notes

3/26/18, 3:05pm

### Student Center, Blue / White Room

Present: Cassandra Broadus-Garcia, (Co-chair); Mel Horton, (Co-Chair); Yvonne Kirby, Chris Lee, Mary Anne Nunn, Kareem Shabana, Marianne Fallon, Heather Rodriguez, Linda Clark, Sharon Clapp, Martha Kruey, Jim Mulrooney, Bradley Kjell, Marian Anton

Professional Leave: Luz Amaya-Bower

- A. Minutes from AAC meeting on 2/5/18, Approved (Mulrooney/Nunn)
- B. Minutes from AAC meeting on 3/5/18 approved with the following Amendments (Nunn/Clark):
  - 1. GenEd Curriculum Subcommittee Meeting Minutes, 1/31/18, discussion - A report of the 1/31/18 GenEd Curriculum subcommittee meeting minutes was presented and discussed.
  - 2. Upcoming Meeting on 4/9/18 – “Review of the following reports to be completed in Taskstream by 4/6/18...”
- C. Committee discussed options for using professional accreditation reports as primary means for departmental assessment reports for accredited programs. Cassandra B-G moved to convene a sub-committee to outline further options and report to the AAC, at large. Sub-Committee members are Marian Anton, Cassandra Broadus-Garcia, Chris Lee, and Bradley Kjell.
- D. National AAC&U VALUE Institute Calibration Training – AAC&U is seeking individuals to participate in the upcoming Summer 2018 nationally trained scorers for Written Communication, Critical Thinking, Quantitative Literacy, and other areas. Requirements are to complete training, successfully complete norming sessions, and score 100 student artifacts. Talk to Cassandra Broadus-Garcia if you’re interested in becoming nationally trained.
- E. Review of Department Assessment Reports
  - 1. English – Bacc – should say BA/BS not BS/BS: Discussion with suggested feedback to department.
  - 2. English – MA – Discussion with suggested feedback to department.
  - 3. Bio/Chemistry B.S. - Discussion with suggested feedback to department.
  - 4. Chemistry – B.S. - Discussion with suggested feedback to department.
- F. Upcoming Meeting – 4/9/18 – Student Center Blue/White Room 133 – Review each of the following reports to be completed by Friday, 4/6/18.

Civil Engineering – Bacc

Manufacturing Engineering Tech – Bacc

Mechanical Engineering – Bacc

Mechanical Engineering Technology – Bacc

Engineering Technology (Mechanical) – M.A. and M.S.

Respectfully Submitted,

Sharon Clapp

Cassandra Broadus-Garcia