

Academic Assessment Committee Meeting

Meeting Minutes -- September 18, 2017, 3:05pm

Present: Martha Kruy (guest), Kareem Shabana, Dan Chase, Marian Anton, Bradley Kjell, Heather Rodriguez, Sharon Clapp, James Mulrooney, Linda Clark, MaryAnne Nunn, C. Christopher Lee, Cassandra Broadus-Garcia, Marianne Fallon, Mel Horton

A. Introductions

Jim Mulrooney handed out agenda, Evaluation Rubric Assessment Reports, and the Assessment Review Summary data. Meetings are generally every other Monday throughout semester (Jim has sent invitations through Outlook).

B. Election of Chair & Secretary

Cassandra Broadus-Garcia and Mel Horton elected as co-chairs unanimously
Sharon Clapp elected as Secretary unanimously

C. Brief overview of CCSU Assessment process and committee workload

Review of Scoring rubric for reports. Mulrooney emphasized that this is a heavy workload committee – reviewing departmental assessment reports for feedback.

D. Review of past performance since 2010

- Review of NEASC attention to CCSU's Assessment
- Preparing for NEASC Self-Study during 2017-2018 academic year
- This year, 26 departments' assessment reports (due to OIRA -- Office of Institutional Research and Assessment -- Oct. 2nd)

E. Election of member who has previously taught online to serve on the Online Learning Committee

- Marianne Fallon unanimously elected as representative

F. Taskstream Q&A/demo - (SEPS Dean's Rep, Dr. Mel Horton)

G. Other Business

Vote by AAC members to allow Martha Kruy, Librarian, to be a permanent guest to the committee with no voting rights. Unanimously approved.

Next meeting: Monday, October 2, 3:05pm

-- Respectfully submitted, Sharon Clapp