

Academic Assessment Committee

Minutes for October 5, 2015

In attendance:

R. Ghodsi, M. Kruey, C. Andersen, Y. Kirby, L. Frank, J. Snyder, R. Zimmerman, D. Chase, J. Sikorski, L. Clark, J. Mulrooney, M. Horton, C. Morano
Guest: M. Nunn

Meeting called to order at 3:05 p.m.

The Committee discussed and reviewed how to fill out the evaluation rubric. It was emphasized that the Committee member be as consistent as possible in their evaluation. Committee members need to have a Taskstream account and use this to fill out the rubrics. Once calculated, the rubric will be reviewed and a feedback letter will be sent to the author of the assessment report. In this way, the feedback comes from the whole Committee.

The next meeting will be October 19, 2015, in the 1849 Room, SC, from 3:05 p.m.-4:20 p.m.

Respectfully submitted,
Carol Morano