

Academic Assessment Committee

Minutes for April 7, 2014

In attendance:

M. Durant, M. Fallon, C. Andersen, N. Mijid, B. Kjell, C. Broadus-Garcia, D. Mitchell, S. Jones, Y. Kirby, J. Mulrooney, C. Larsen (and C. Morano)

Meeting called to order at 3:10 p.m.

The Committee reviewed rubric scores for the following programs:

1. Nursing BSN
2. Special Education MS

The following members submitted reports: K. Larsen, B. Kjell, N. Mijid, J. Werblow, D. Mitchell, J. Mulrooney, M. Durant and M. Fallon, C. Anderson, S. Jones.

Both the above reports will be sent back to the Nursing and Special Education Departments for data review and clarification.

Nursing and Special Education are the last full reports required for the Committee's review this year. In discussing the reports, it was noted that some departments are not following the formatting instructions in their reports. Therefore, a revised set of reporting instructions will be prepared and sent to all departments. Y. Kirby will work on rewriting reporting instructions for the Committee.

The AAC still has to review 17 partial interim reports. These reports will be grouped so that only 2 or 3 members review each one. J. Mulrooney will send out an email with instructions on completing this task. He requests members give him their feedback on the interim reports by May 12.

A motion was passed to have the NEASC summaries available to the campus community on the ORIA website. It was also agreed that an "Assessment" link get added to the A-Z index. Mark McLaughlin will be contacted to make these changes on the CCSU webpage.

There are five main items NEACS requires in assessment reporting. A "checklist cover page" helping departments keep on task in preparing their reports will be created. A draft copy of this page will be discussed at the next meeting.

The next meeting will be April 21, 2014, in the Blue and White Room, SC, from 3:05 p.m.-4:20 p.m.

Respectfully submitted,
Carol Morano

Committee Meetings Spring 2014

Day	Date	Start	End	Location
Monday	April 21, 2014	3:05 PM	4:20 PM	Blue & White, SC

Committee Meetings Fall 2014

Day	Date	Start	End	Location
Monday	September 15, 2014	3:05 PM	4:20 PM	Blue & White, SC
Monday	September 29, 2014	3:05 PM	4:20 PM	Blue & White, SC
Monday	October 13, 2014	3:05 PM	4:20 PM	Blue & White, SC
Monday	October 27, 2014	3:05 PM	4:20 PM	Blue & White, SC
Monday	November 10, 2014	3:05 PM	4:20 PM	Blue & White, SC
Monday	December 1, 2014	3:05 PM	4:20 PM	Blue & White, SC