Academic Assessment Committee
Minutes for October 15, 2012

In attendance:

The meeting was called to order at 3:05 p.m.
Minutes: Minutes from last meeting were approved

Change to form: Evaluation Rubric for Assessment Report 2011-12
J. Mulrooney added new lines to sections of the Evaluation Rubric for Assessment Reports 2011-12 which includes NEASC requirements for reporting rubrics.

Brown Bag Breakfast and/or Lunches and Open Forums:
The first Brown Bag Lunch is scheduled for October 16. This will be a general information session reviewing various assessment responsibilities such as submitting reports, rubric scoring sheets, AAC feedback, etc.

There was discussion on the following programs reviewed:
• Social Work (BA)
• Theatre (BA/BFA)

Program reports for review at the November 5, 2012 meeting (turn in score sheets to Carol by Thursday, November 1, 2012)
• Engineering
  Manufacturing Engineering Technology, BS
  Mechanical Engineering, BS
  Mechanical Engineering Technology, BS
• Psychology BA and MS

NEASC “E” Series
Y. Kirby presented a handout and explanation of the newly created NEASC ‘E’ Series report for degree programs and general education assessment.

Meeting adjourned 4:20 p.m.

Respectfully submitted,
Carol Morano

Meetings for Fall Semester 2012:

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