

Academic Assessment Committee

Minutes for November 16, 2009

In attendance: N. Hoffman, B. Hosch, J. Jones, K. Larsen, C. Menoche, J. Mulrooney, M.A. Nunn, A. Pozorski, E. Retelle, Carol Morano (guest)

Minutes for the November 2, 2009 meeting were approved.

Review report submissions

The Committee reviewed report submissions for Civil Engineering (BS), Geography (BA/BS), Geography (MS), Journalism (BS), Physics (BS) and identified points for feedback for these programs. Feedback will be worked into letters by the Chair and sent back to programs. Review of reports was conducted with a timer set to move discussion along, and Committee members responded favorably to time limits. Review also included examination of summarized feedback from rubrics submitted to OIRA.

New Business/Actions Items

B. Hosch will send out a list of the next five programs to be reviewed for discussion at the AAC December 7 meeting.

M. Nunn will draft a letter to be sent to department chairs encouraging them to submit their assessment reports. She will stress that this is a Faculty Senate assessment policy as well as a requirement for the University's NEASC's accreditation. The letter will suggest they meet with B. Hosch for assistance in preparing their report.

B. Hosch will send the Committee a power point presentation regarding the Assessment of Higher Education Learning Outcomes study (AHELO). The University will participate in the 2010 "generic skills" portion of this study. This is a test similar to the CLA that surveys seniors.

Meeting adjourned

The meeting was adjourned at 4:45 p.m. Next meeting will be Dec. 7, 3:30 to 5:00 p.m. in the **Blue and White Room**, Student Center.

Respectfully submitted,
Carol Morano

Meetings for 2009-10 are listed below.

Day Date Start End Location

M 12/7/2009 3:30 PM 5:00 PM SC Blue & White (note: different location)

M 2/1/2009 3:30 PM 5:00 PM SC Blue & White (note: different location)

M 3/1/2010 3:30 PM 5:00 PM SC 1849 Room

M 3/15/2010 3:30 PM 5:00 PM SC 1849 Room

M 4/5/2010 3:30 PM 5:00 PM SC 1849 Room

M 4/19/2010 3:30 PM 5:00 PM SC 1849 Room

M 5/3/2010 3:30 PM 5:00 PM SC Blue & White