

Academic Assessment Committee Minutes for November 2, 2009

In attendance: C. Broadus-Garcia, M. Gendron, B. Hosch, T. Jarmoszko, K. Larsen, J. Lefebvre, C. Menoche, J. Mulrooney, M.A. Nunn, E. Retelle, H. Wang,

Review report submissions

The Committee reviewed report submissions for Chemistry (BS), Communication (MS), Educational Technology (MS), Hospitality and Tourism (BS), and Special Education (MS) and identified points for feedback for these programs. Feedback will be worked into letters by the Chair and sent back to programs. Review of reports was conducted with a timer set to move discussion along, and Committee members responded favorably to time limits. Review also included examination of summarized feedback from rubrics submitted to OIRA.

Action Items

B. Hosch will identify additional reports for review at the next meeting. Committee members will submit their rubric ratings and comments to C. Morano and B. Hosch by next Wednesday, November 11.

Meeting adjourned

The meeting was adjourned at 5:05 p.m.

Next meeting will be Nov. 16, 3:30 to 5:00 p.m. in the **Blue and White Room**, Student Center.

Respectfully submitted,
Braden Hosch

Meetings for 2009-10 are listed below.

<i>Day</i>	<i>Date</i>	<i>Start</i>	<i>End</i>	<i>Location</i>
M	11/16/2009	3:30 PM	5:00 PM	SC Blue & White (note: different location)
M	12/7/2009	3:30 PM	5:00 PM	SC Blue & White (note: different location)
M	2/1/2009	3:30 PM	5:00 PM	SC Blue & White (note: different location)
M	3/1/2010	3:30 PM	5:00 PM	SC 1849 Room
M	3/15/2010	3:30 PM	5:00 PM	SC 1849 Room
M	4/5/2010	3:30 PM	5:00 PM	SC 1849 Room
M	4/19/2010	3:30 PM	5:00 PM	SC 1849 Room
M	5/3/2010	3:30 PM	5:00 PM	SC Blue & White