

Academic Assessment Committee Minutes for September 21, 2009

In attendance:

C. Broadus-Garcia, M. Gendron, N. Hoffman, B. Hosch, T. Jarmoszko, J. Jones, K. Larsen, J. Lefebvre, C. Menoche, J. Mulrooney, M.A. Nunn, A. Pozorski, E. Retelle, H. Wang, Carol Morano (guest)

Election of a Chair for 2009-10

Dr. Mary Anne Nunn elected as the Academic Assessment Committee (AAC) chair for 2009-10. Dr. Jim Mulrooney will co-chair.

Committee membership reviewed

Due to other commitments, Paul Petterson resigned from the AAC. Due to scheduling conflicts, Elene Demos and Gustavo Mejia will be given the option of getting an alternate to take their place on the Committee or monitoring Committee proceedings and submitting feedback online for the fall semester.

Report from OIRA Director

Braden Hosch gave an overview of the [assessment report to the Board of Trustees in June 2009](#). The report included four sections:

- Institutional Level Assessment
 - Academic Assessment Policy
 - Responses to New England Association of Schools and Colleges (NEASC)
- Assessment in Degree Programs
 - Feedback from Academic Assessment Committee
 - Quality Indicators for Degree Program Assessment Reports
- Assessment across Programs/in Special Programs
 - General Education
 - First-Year Experience
- Assessment of Extra- and Co-curricular Activities

The annual NEEAN Assessment Conference will take place November 6, 2009 in Worcester, MA. This year's theme is "Integrating Classroom, Program and Institutional Assessment." OIRA will support ten faculty who want to attend this conference. Faculty who are interested should contact Carol Morano (moranoc@ccsu.edu) in the OIRA office by October 9, 2010.

Dr. Hosch also reported on the assessment grants for 2009-10. CCSU had the largest number of grant proposal with six out of seven getting funding. The average award for CCSU was just over \$1,500 with a maximum of \$2,000. Amy Pozorski will be the CCSU faculty representative to CSU Assessment Committee.

The CSU System Assessment Conference will take place at CCSU next April 30, 2010.

Feedback from departments about 2008-09

The response on the feedback letters from AAC was positive from the School of Arts and Sciences, but less than positive from the School of Education who reported the letters were not useful for their programs. The Committee reviewed written remarks from Dr. Abadiano (Reading and Language Arts)

and discussed some factors that lead to this response and other negative responses. The issue will be discussed further at a future meeting.

Discussion of 2009-10 Review Process

For the 2009-10 review process, the AAC plans to review a third to a fifth of the reports this year in order to implement a three to five year review cycle.

Committee members agreed that any departments submitting reports for the first time in 2009 should be a priority for committee review.

There was discussion on two major avenues for review of remaining reports:

1. Review programs that were identified in 2008-09 as least developed in their assessment practices
2. Review a selection of reports to include equal proportions of developed, developing or missing ratings with the intent of allowing developed programs to use a "short form" reporting structure in the future.

New Business

Please forward any items of new business to either Braden Hosch or Mary Anne Nunn for discussion at the next AAC meeting on October 5, 2010 at 3:30 p.m.

Meeting adjourned

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,
Carol Morano