Academic Assessment Committee
Minutes for October 6, 2008

In attendance: C. Broadus-Garcia, B. Hosch, K. Kostelis, G. Mejia, C. Menoche, J. Mulrooney, P. Petterson, M.A. Nunn, M. Gendron, A. Pozorski

Approval of Minutes
The minutes from September 15 were approved, with CLA results to be redacted.

Recommendation for CCSU Faculty Representative for System Assessment Committee
The Committee approved a recommendation to the Provost for Prof. Michael Gendron to serve as the CCSU faculty representative for the System Assessment Committee.

Posting of Assessment Report (July 2008) to Web Site
The Committee discussed Dr. Hosch's request to post the Assessment Report delivered by the President to the Board of Trustees in July 2008. Dr. Hosch asked for the Committee to make a recommendation about posting of the report because it contained an overview of results of first-year students on the CLA. Since these results do not reflect institutional "value added" nor offer a representation of CCSU's educational effectiveness but rather offer another picture of the academic inputs of entering students, the Committee agreed that there should not be concern for posting these results. The Committee approved posting of the report to the website.

Overview of Assessment Web Site
B. Hosch provided the Committee with an overview of the OIRA website and its developing section on assessment. Particular focus was given to the program inventory, which lists the degrees and certificates authorized by the CT Department of Higher Education (DHE) for CCSU to award; assessment reports are linked to this taxonomy.

Review Procedures for Degree Program Assessment Reports
The Committee discussed how to proceed in carrying out the Committee's responsibility to review degree program assessment reports and provide feedback on a multi-year cycle. B. Hosch provided an overview of reports that had been received as of 10/6/08. Out of 91 programs, 56 had reports submitted (62%). Among these programs, there were 46 unduplicated reports, and for 10 programs, the same report had been submitted to cover more than one program. For instance, the same report had been submitted for the BS program in Computer Engineering Technology, the BS program in Electronics Technology, and the BS program in Industrial Technology. The Committee discussed what it might mean for different programs to have the same learning outcomes, and agreed that this issue should be revisited during the review process. Report submission varied by School. Additional reports were expected to be submitted later in the week.

The Committee outlined the following principles for review:
- Each submission this year should receive some sort of constructive feedback.
- Review should include some way to identify and capture the quality of the assessment system described in the report.

Additional discussion included the possibility of developing a mentoring program that pairs programs exhibiting advanced assessment practices with programs with underdeveloped assessment practices; funding would need to be sought for such a program. Also discussed was development of a system to hold sort of meeting with program coordinators, although the volume and scope of meetings will require examination to maintain manageability.

Dr. Hosch agreed to identify three reports for Committee members to review before the meeting on October 20. These reports will be printed out and sent to members through campus mail. The draft rubric will be modified, following a suggestion from M. Gendron to indicate the rubric evaluates assessment systems of program, not programs themselves nor the faculty who teach in them. C. Broadus-Garcia suggested that members make notes on the draft rubric about what characteristics place a report into a category.

General Education

The discussion of general education was cut short due to time constraints. It is believed that the Subcommittee on General Education of the Curriculum Committee is near the point of finalizing the new set of general education outcomes. A copy of this draft was distributed to Committee members. This item will appear toward the top of the agenda for the meeting on October 20.

New Business

The Committee agreed to discuss at the next meeting the development of a report to the Faculty Senate about CLA results from 2007-08 and continued administration of this instrument.

Meeting Schedule for 2008-09

The meeting schedule for 2008-09 is as follows

Day	Date	Time	Location
M	9/15/2008	3:30pm-5:00pm	Clock Tower SC
M	10/6/2008	3:30pm-5:00pm	1849 Room SC
M	10/20/2008	3:30pm-5:00pm	1849 Room SC
M	11/3/2008	3:30pm-5:00pm	1849 Room SC
M	11/17/2008	3:30pm-5:00pm	1849 Room SC
M	12/1/2008	3:30pm-5:00pm	Clock Tower SC
M	2/2/2009	3:30pm-5:00pm	1849 Room SC
M	3/2/2009	3:30pm-5:00pm	1849 Room SC
M	3/16/2009	3:30pm-5:00pm	1849 Room SC
M	4/6/2009	3:30pm-5:00pm	1849 Room SC
M	4/20/2009	3:30pm-5:00pm	1849 Room SC
M	5/4/2009	3:30pm-5:00pm	1849 Room SC

Respectfully submitted,
Braden Hosch