

**Academic Assessment Committee
Minutes for February 28, 2008**

In attendance: S. Adair , B. Hosch, J. Jones, , M. Nunn, C. Broadus-Garcia, G. Mejia, C. Menoche, J. Mulrooney, L. Uribe, C. Morano

The minutes from the February 13, 2008 meeting were approved.

Regarding the electronic vote for proposed membership of AAC, there was a tie between Option 2 and 3. After some discussion, it was decided that B. Hosch will send out an email to revote on these two options. The deadline for a response is Wed., March 5 by 8:00 a.m. If there is another tie, the ex officio member (B. Hosch) will cast a vote to break the tie.

The Committee discussed the possibility of fixing the time and day of future meetings beginning in Fall 2008. Committee identified the second and fourth Mondays of each month from 3:00-4:00 pm. This suggestion will be forwarded to the Committee on Committees.

There was discussion on the Review of the Assessment Survey submissions from 2006-07 and suggested review questions. B. Hosch handed out a page of comments/questions to consider. It was noted in #2.a. that there must be a "maximum length" in the guidelines. In reviewing #3, it was noted that the "what" in "what works well and what needs to be improved" refers to, (1) How well is assessment working in general education for individual department's (2) How do we evaluate our own assessment system in general education?

Initial discussion included the following items:

- The need for more information on outcomes beyond the binder - how and if the departments have used the assessment tools and what happened.
- Reports of data collected need to make more statistical sense.
- The addition of a category on the survey asking what impact assessment data was made on curriculum changes.
- Placing emphasis on assessment of student outcomes, not programs
- The need for an electronic solution to collect assessment data. B. Hosch is willing to work with departments on electronic solution options.
- The need for more reporting mechanisms that actually work for us since what we have is not sufficient.

We will return to this discussion at the next AAC meeting in March.

There was discussion on general education assessment in spring 2008. At present, there are some assessment projects in progress such as: some work in the sciences, the CLA testing, and some departments using rubrics. There is a need to have a summary of all the assessment activity completed that points to general education assessment. There is also a need to have more consistent, valid data on student outcomes. This discussion will continue at the next AAC meeting in March.

Next AAC meeting will be on Wednesday, March 12, 3:15 p.m., in the Blue and White Room, Student Center.

Respectfully submitted,
Carol Morano