

Assessment Committee Meeting Minutes
Nov. 16, 2007

In attendance: B. Hosch, C. Broadus-Garcia, C. Jones, J. Jones, S. Adair, J. Mulrooney, M. Nunn, P. Petterson, C. Morano

There was a discussion about this year's NEEAN Conference in Worcester, Ma. It was agreed that this conference was an improvement over previous years and attendance in the future is recommended. There will be a CSUS Assessment Conference at SCSU on Friday, April 18, 2008. The Office of Institutional Research and Assessment will continue to cover travel expenses to assessment conferences wherever possible.

Dr. Hosch reported that the goal for 100 first-year students to participate in the Collegiate Learning Assessment (CLA) was met this semester. In general, these students did not use the total time allotted to take the survey and may not have given it their best effort.

M. Nunn and S. Adair will author a report to the Faculty Senate to describe general education assessment activities, to report status on the CLA and recommend deferring an institutional decision on future participation until results from 2007-08 have been received, and to recommend the Assessment Committee become a formal structure housed in the Office of Academic Affairs. This report will be delivered in advance of the Dec. 10 meeting of the Faculty Senate. At the Dec. 10 meeting, J. Jones will also be invited to share an alternative viewpoint on CLA participation.

There was discussion about the survey on assessment purposes, departmental responsibilities and committee charge and committee organization.

- The Faculty Senate will be invited to have membership on the Assessment Committee.
- The Assessment Committee's charge should include:
 - Responsibility for assessment in majors as well as in general education.
 - Coordinate, but not implement, assessment of student learning in general education
 - Provide "feedback and support" to Departments through a review of what they submit about their assessment practices, findings, and use of results.
 - Communicate with various groups on campus about assessment
 - Advise the Office of Academic Affairs about campus-wide assessment initiatives
- There is a need to create more ways to recognize faculty that contribute to and advocate for the Assessment Committee and assessment process.

B. Hosch will draft a statement about the charge of the Assessment Committee. There will be proposal from the Assessment Committee to the Faculty Senate for their Dec. 12 meeting. S. Altieri, M. Nunn and J. Jones will make the presentation.

The next Assessment Committee meeting will be Monday, Dec. 3, 12-2 pm in the Mountain Laurel Room. Please bring your calendars for spring 2008 so future meetings can be scheduled.

Respectfully Submitted,
Carol Morano