Office 365

Can't access your account?

email@my.ccsu.edu or email@ccsu.edu

STUDENTS: sign in using your

Desk at (860) 832-1720.

@my.ccsu.edu address and BlueNet password. EMPLOYEES: sign in using your @ccsu.edu address and BlueNet password. For further assistance, contact the IT Help

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Gaming devices (Xbox, PlayStation, etc.) and streaming devices (SmartTV, AppleTV, Amazon FireStick or FireTV, Roku, etc.) must be registered in the CCSU My Devices Portal to connect to the ccsu-public wireless network. If you requested to have the network data drop (wired internet) activated, you must also register the device you are connecting. To register a device:

- 1. Using a computer or phone/tablet connected to the internet already, open your web browser and navigate to https://mydevices.ccsu.edu.
- 2. Enter your CCSU Office 365 email address (@my.ccsu.edu) and password.
- 3. At the Manage Devices screen, click on the **Add** button.



- 4. Complete the Add Device screen:
 - a. **Device Name**: enter a descriptive name for the device that includes your name and the type of device. For example, "Jane Doe Xbox", "John Smith FireStick", or "Mark Rivera PC" (Note: do not include punctuation such as a periods or apostrophes).
 - b. Mac Address: For wireless gaming/streaming devices connecting to ccsu-public, enter the wireless MAC or wi-fi address of your device. For wired devices/computers, enter the physical/wired MAC address. This is typically found under the network information section of your device.
 - c. **Description**: this is an optional field that can be used if you would like to further describe your device.
- 5. Click on the **Submit** button. Repeat steps 4 and 5 for each device you wish to register, up to 12.
- 6. Wireless gaming/streaming devices connect devices to the ccsu-public wireless network. You may need to power-cycle the device if you are not getting an active connection. Registered gaming devices are only permitted to connect to ccsu-public while in CCSU residence halls, or in designated gaming/lounge areas. Please use the ccsu-bluenet wireless for non-gaming devices across campus.
 Wired devices after receiving confirmation that the network data drop is active, plug your device in to the wired network (you must provide your own ethernet/network cable). You may need to power-cycle the device if you are not getting an active connection. (Note, for wireless access on a computer, connect to the ccsu-bluenet wireless network, sign in with your CCSU email address and password and accept/trust the certificate; you do not need to register your laptop if connecting wirelessly).

Need Help? Contact the IT Help Desk at 860-832-1720 or techsupport@ccsu.edu.

