## HOW TO USE BLUETRACK – SWIPING APPLICATION

1) Select the appropriate Category and Location from the drop-down lists.

Type the Event Description in the Event textbox, if necessary. This is not required

Central C	Connecticut State University	
Student Event Tracking		
Please sel	ect Department/ Location and type Event (if a	ny), then click "NEXT" button
Department:	CCSU ESports	<b>v</b>
Location:	ESports room - MH104	~
Event:		
		_
	NEXT	
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## 2) Click "NEXT" button

## 3) Swipe a Blue Chip ID card

Central Connecticut State University	
Student Event Tracking	600971- <u>50000000</u> -12
Please scan BlueNet card	
CCSU ESports ESports room - MH104	
Back Reset	Guest Enter Banner ID
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- If the customer is Valid (e.g. currently registered student, an active employee, an emeritus), his/her name, picture, status and a green GO image will be shown on the screen.
- If the customer is Invalid (e.g. an invalid Bluechip card, an unregistered student, not an active employee),
  a red STOP image will be shown on the screen.
- For guests, click "GUEST" button.
- For those who don't have the Blue Chip card in hand, click "Enter Banner ID" button to manually enter the Banner ID in the textbox, then press ENTER
- Click "Back" button if you need to go back to the previous screen
- BlueTrack will be automatically reset for the next swipe within 30 seconds. If you want to manually reset it, press "Reset" button

4) To logout of BlueTrack, click "Logout" link in the upper right corner of the window.