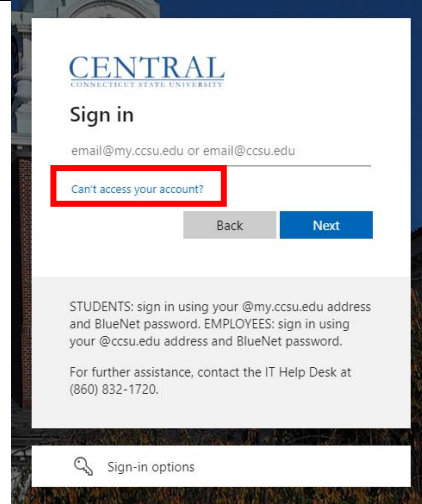
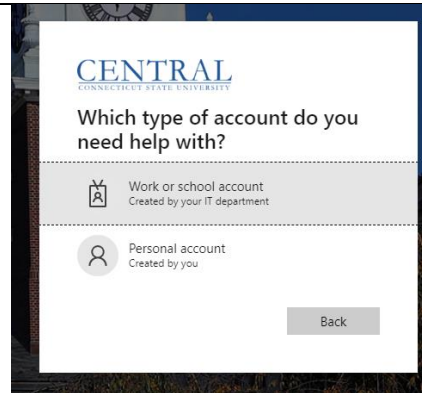


1. Make note of your CCSU email address: [name@my.ccsu.edu](mailto:name@my.ccsu.edu), then [click here to activate your account](#).

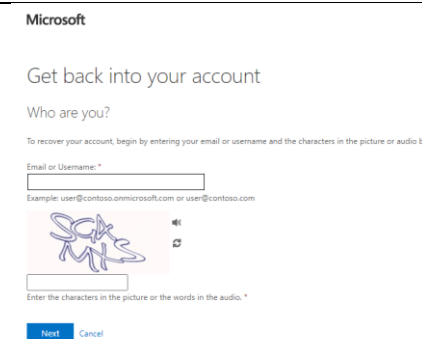
2. At the Sign In screen, click "Can't access your account?".



3. Click "Work or school account".

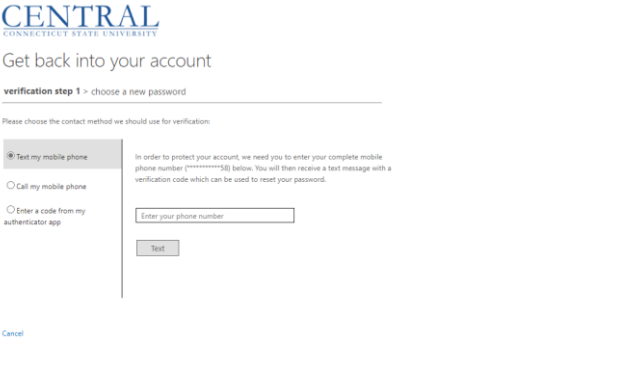
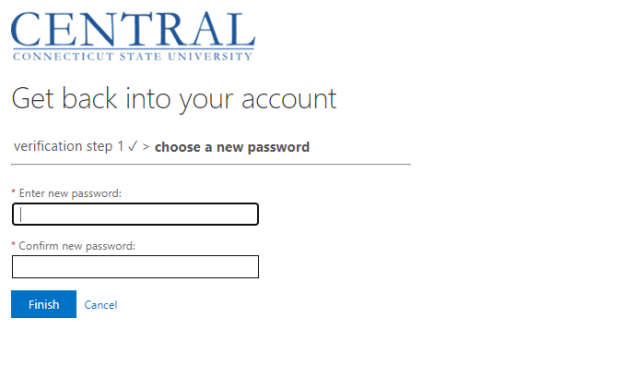
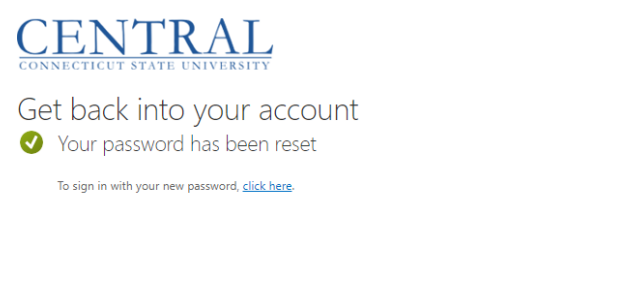


4. Type your CCSU email address: [name@my.ccsu.edu](mailto:name@my.ccsu.edu) and the characters presented, then click Next.

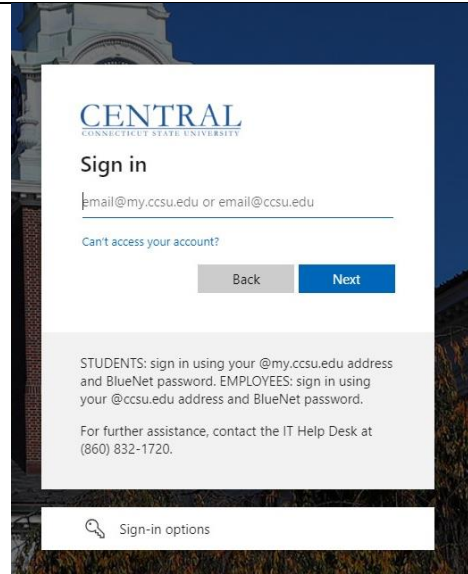




# Central Connecticut State University New Student Account Activation Instructions

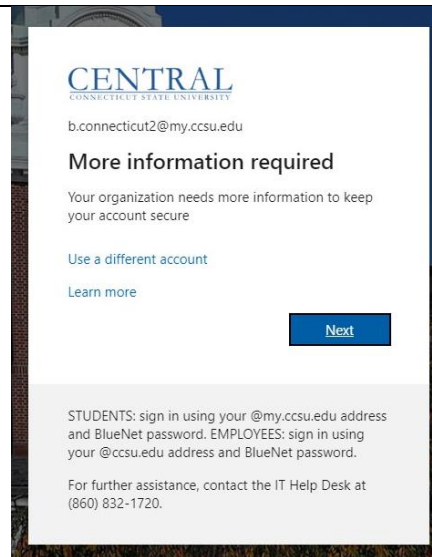
<p>5. Select a verification method (text or phone call) and follow the prompts for account verification.</p>	
<p>6. Type and confirm a new password, then click Finish.</p>	
<p>7. At the password reset confirmation screen, click the "click here" link to sign in with your new account.</p>	

8. Enter your CCSU email address and new password.



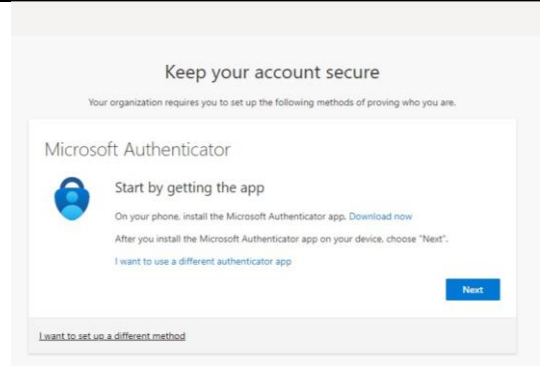
The screenshot shows the CCSU Sign in page. At the top is the Central Connecticut State University logo. Below it is the heading "Sign in". There is a text input field containing the placeholder text "email@my.ccsu.edu or email@ccsu.edu". Below the input field is a link that says "Can't access your account?". There are two buttons: a grey "Back" button and a blue "Next" button. Below these buttons is a grey box containing instructions: "STUDENTS: sign in using your @my.ccsu.edu address and BlueNet password. EMPLOYEES: sign in using your @ccsu.edu address and BlueNet password." Below the grey box is another line of text: "For further assistance, contact the IT Help Desk at (860) 832-1720." At the bottom of the page is a search icon and the text "Sign-in options".

9. At the "More information required" prompt, click Next.



The screenshot shows the CCSU "More information required" page. At the top is the Central Connecticut State University logo. Below it is the email address "b.connecticut2@my.ccsu.edu". The heading is "More information required". Below the heading is the text "Your organization needs more information to keep your account secure". There are two links: "Use a different account" and "Learn more". There is a blue "Next" button. Below the button is a grey box containing instructions: "STUDENTS: sign in using your @my.ccsu.edu address and BlueNet password. EMPLOYEES: sign in using your @ccsu.edu address and BlueNet password." Below the grey box is another line of text: "For further assistance, contact the IT Help Desk at (860) 832-1720."

10. Set up the Microsoft Authenticator app by following the on-screen instructions. The Microsoft Authenticator app uses number matching to verify your identity, which is the safest way to authenticate to your account.



11. After setting up Microsoft Authenticator, you will be presented with the CCSU Terms of Use. Review the IT Acceptable Use Policy and click Accept. You will then be brought directly into WebCentral-Banner Web to view financial aid and pay your confirmation deposit.

