



Course Substitution & Transfer Credit Re-Articulation

Student Name: _____

Student ID#: _____

Degree: _____ Major & Concentration: _____

Minor: _____

OPTION ONE: COURSE SUBSTITUTION

Replaces a major/minor requirement with another. (Do NOT use this form for General Education substitutions, instead make an appointment with the College of Liberal Arts and Social Sciences Deans Office. This does not include general education courses that are also used to satisfy a major or minor requirement - "double-placed.")

Major/Minor Required Course(s): <i>(subject and course number)</i>	Substituted Course(s): <i>(subject and course number)</i>

Approvals:

Chairperson - Department Offering Requirement Date

Chairperson - Student's Major Department Date

Dean - Student's Degree Program Date

Remarks: _____

OPTION TWO: TRANSFER CREDIT RE-ARTICULATION

Modifies how accepted transfer credit is posted on a student's CCSU transcript. If available, please attach the course description(s).

Transfer Institution: <i>(College or university name)</i>	Transfer Course: <i>(Subject and course number from transfer institution)</i>	Updated Articulation: <i>(CCSU course to be recorded on student's transcript)</i>	General Education: <i>(If applicable, indicate GE requirement that course should fulfill)</i>	Credits: <i>(Specify the number of credits to award)</i>	Approval: <i>(Chairperson of department offering articulated course)</i>	Add to Transfer Database? <i>(use for future evaluations)</i>
						<input type="checkbox"/> Yes <input type="checkbox"/> No
						<input type="checkbox"/> Yes <input type="checkbox"/> No
						<input type="checkbox"/> Yes <input type="checkbox"/> No
						<input type="checkbox"/> Yes <input type="checkbox"/> No

(If needed, attach additional copies of this form)

Submit the completed form to:
Office of the Registrar, Willard-DiLoreto, Room D202
Fax (860) 832-2250, E-mail regstaff@ccsu.edu