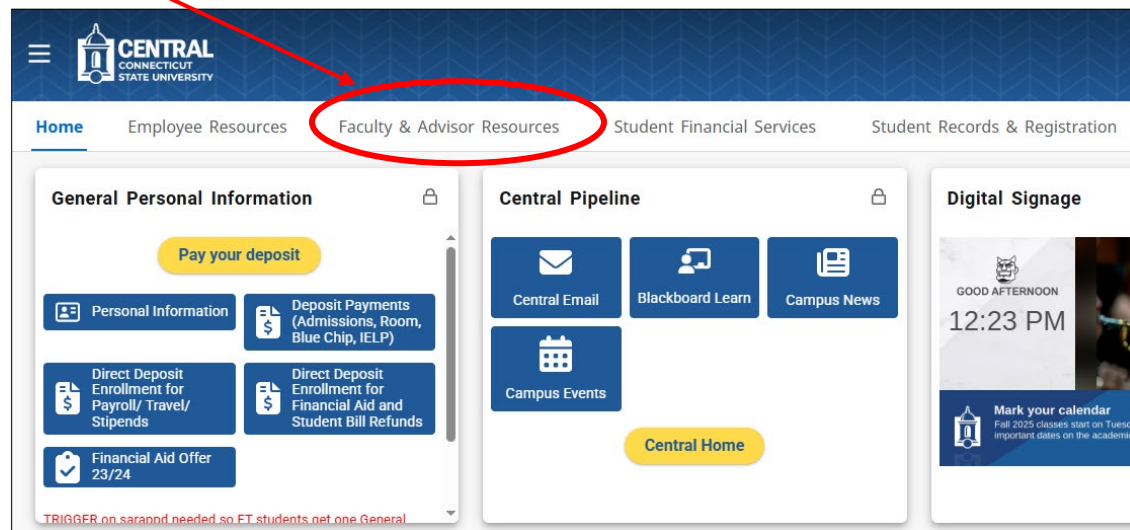
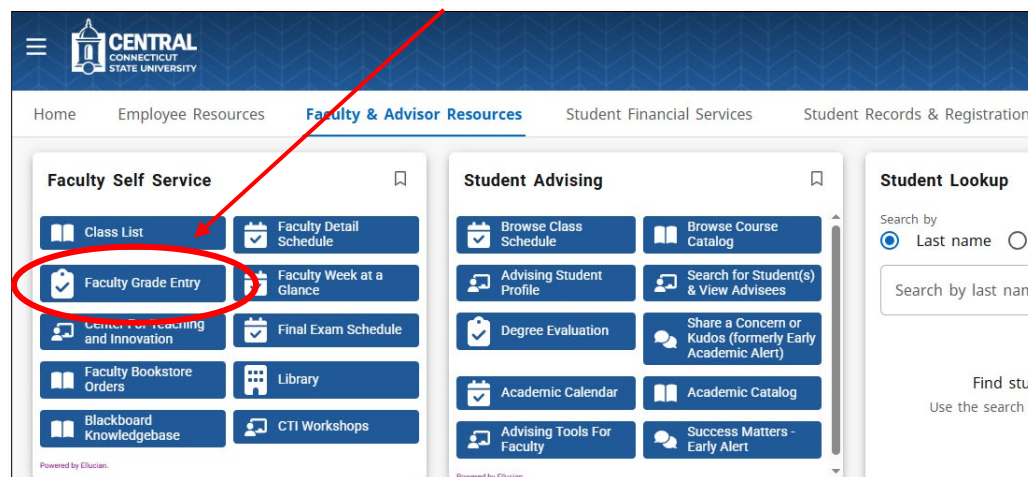


Central Connecticut State University – Faculty: Final & Midterm Grade Entry

1. Go to the CCSU website **www.ccsu.edu** and click on **“CentralPipeline”** in the upper right.
2. **Log in** with your CCSU email address and BlueNet password, then approve the multi-factor authentication request using your 2nd device (mobile device or phone).
3. Click on **“Faculty & Advisor Resources”** on top menu line.



4. In the card **“Faculty Self Service”**, click on **“Faculty Grade Entry”**.



5. Click on “**Final Grades**” or “**Midterm Grades**” as needed.

Faculty Grade Entry

Faculty Grade Entry / Final Grades

Midterm Grades **Final Grades** Gradebook

My Courses

Grading Status	Rolled	Subject	Course	Section	Title	Term	CRN
NOT STARTED	Not Started	CHEM - Chemistry & Biochemistry	210	11	Organic I - Foundations	202550 - Summer 2025	50401
COMPLETED	Not Started	CHEM - Chemistry & Biochemistry	550	11	Basic Orgnic & Bio Chemistry	202550 - Summer 2025	52391
IN PROGRESS	Not Started	FR - French	111	11	Elementary French I	202550 - Summer 2025	52466

Records Found: 3

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You will see a list of your courses that are available for grading at this time.

- ❖ **Not Started**: indicates that no grades for this section of the course have been submitted.
- ❖ **In Progress**: indicates that some, but not all grades for this section of the course have been submitted.
- ❖ **Completed**: indicates that all grades for this section of the course have been submitted.

6. Select the **course** you want to enter grades.

7. The **student names will appear below** the selected course, along with a place to enter the Final Grade and the Last Attend Date (required for “F” grades).

Faculty Grade Entry

Faculty Grade Entry / Final Grades

Midterm Grades **Final Grades** Gradebook

My Courses

Grading Status	Rolled	Subject	Course	Section	Title	Term
NOT STARTED	Not Started	CHEM - Chemistry & Biochemistry	210	11	Organic I - Foundations	202550 - Summer 2025
COMPLETED	Not Started	CHEM - Chemistry & Biochemistry	550	11	Basic Orgnic & Bio Chemistry	202550 - Summer 2025
COMPLETED	Not Started	FR - French	111	11	Elementary French I	202550 - Summer 2025

Records Found: 3

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Enter Grades

Full Name	ID	Midterm Grade	Final Grade	Rolled	Last Attend Date
AL					
Al					
Ca					

8. Enter **Grades** by selecting the grade from the drop-down menu.

Important Note: When selecting the “F” grade, you MUST enter a Last Attendance Date by clicking in the “Last Attend Date” box! (The date you select MUST fall during the semester dates of the course.) If you do not enter a Last Attendance Date for this grade, none of the grades you’ve just entered will be saved.

Full Name	ID	Midterm Grade	Final Grade	Rolled	Last Attend Date
Blue Devil 3, Kaiser	30473503		F		06/10/2025

9. Click **“Save”** at the bottom of the list of students.

1 of 1 > Per Page: 300

RESET SAVE


Note: when you click the **“Save”** button, you will get this message at the top right corner.

Term CRN

Save Successful, grading for CRN 52466 is completed

Once you’ve submitted all grades and saved, the “Grading Status” button of the course will show “Completed”.

You may continue to make changes to your grades while the course is still appearing and is not marked as “Rolled” in the “Rolled” column. After this time, you will need to submit a grade change to the Registrar’s Office to make any changes.

Should you get an error or red exclamation icon appear () , an **error message will appear at the top of the screen**. You may need to scroll up to the top of the screen to see this message.