



## Hard Copy of Final Grades Request

Note: To request an official transcript please visit: [www.ccsu.edu/registrar](http://www.ccsu.edu/registrar)

### Part One: Student Information

Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Part Two: Request Details

Semester: \_\_\_\_\_

Distribution (select one):

Pick-Up at the Office of the Registrar

Mail to: \_\_\_\_\_

\_\_\_\_\_

Fax to: \_\_\_\_\_

E-mail: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_