



## Student Enrollment Verification Request

Enrollment Verification Certificates are available to students shortly after the start of each semester by logging into [WebCentral-Banner Web](#) and selecting "Enrollment Verification Certificates Online" under the Student tab.

Student enrollment data is automatically transmitted to the National Student Clearinghouse shortly after the start of each semester. Check with your lender or organization and inquire if they can automatically pull this data directly from the National Student Clearinghouse. If not, please use this form to request an enrollment verification.

If needed, attached any additional forms that your organization may require be completed.

### Part One: Student Information

Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Part Two: Request Details

Semester to verify: \_\_\_\_\_

Distribution (select one):

Pick-Up at the Office of the Registrar

Mail to: \_\_\_\_\_

\_\_\_\_\_

Fax to: \_\_\_\_\_

E-mail: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_