



## Audit Registration Request

### Part One: Student Information

Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

### Part Two: Course Information & Instructor Approval

Semester: \_\_\_\_\_

| CRN (5-digits) | Subject | Course # | Course Title |
|----------------|---------|----------|--------------|
|                |         |          |              |

\_\_\_\_\_  
Instructor's Approval

\_\_\_\_\_  
Date

### Part Three: Student Acknowledgement

Intent to audit a course requires the written approval of the instructor and must be filed in the Office of the Registrar prior to the third week of the semester (or equivalent deadline for accelerated courses).

Auditors receive no grade or credit for the course(s). Courses taken on an audit basis do not affect the student's grade point average or apply towards any graduation requirements.

Full time students must maintain 12 credits (for undergraduate), and 9 credits (for graduate), in addition to courses audited to maintain FULL TIME status.

Standard tuition and fee charges will be assessed for audit registrations. Consult [www.ccsu.edu/bursar](http://www.ccsu.edu/bursar) for additional information on tuition charges and payment methods.

I have read and understand that changing my course registration status to Audit, will prevent me from ever obtaining credit for the audited class.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_