



# Campus Security

# Report

## 2012 "Clery Report"

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act - Including Statistics for 2009-2011

### Introduction

The CCSU community offers numerous advantages to students, staff, and visitors. While CCSU is a great place to live, work and study, it is not immune from the kinds of problems that concern the rest of the nation—including crime.

To diminish the likelihood of crime, the University undertakes a variety of measures. Included are not only the services of the Police Department, but also those of other departments whose policies and services support a safe campus. However, no matter how effective the University's programs may be, the primary responsibility for safety and security lies with each of us. No police department or set of procedures can be effective unless individuals exercise reasonable care and prudence. Safety and security is everyone's responsibility.



**Jason B. Powell**  
Chief of Police

### Contents

This report, as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), codified as [20 U.S.C. §1092\(f\)](#) in 1989, includes:

- ⇒ Institutional policies related to campus security, alcohol and drug use, crime prevention, sexual assault, the reporting of crimes and other related concerns.
- ⇒ Statistics for the previous three years of crimes that occurred on campus or in off campus buildings owned or controlled by CCSU.

Reporting Crimes and Emergencies  
Page 2

CCSU ALERT & What to Do  
Pages 2-4

Crime Prevention  
Pages 4-5

Missing Student Policy  
Page 6

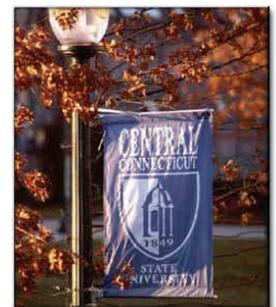
Sexual Violence Issues  
Pages 7-10

CCSU Police  
Page 11

Preparation of Clery Report  
Page 12

Crime Data  
Pages 13-21

Fire Data and Fire Prevention  
Pages 22-25



You may obtain a copy of this report by contacting the University Police Department at 1615 Stanley Street, New Britain, Connecticut (06050) or you may download the report at: <http://www.ccsu.edu/page.cfm?p=4376>.

## Reporting Crimes and Emergencies



Crimes in progress and other emergencies should be reported by dialing 911 from any phone. Whenever possible, the actual victim or witness of the crime should call directly. First hand information is always more accurate and complete. If someone merely gives you the information and leaves, please include this information.

Emergency phones, known as "Code Blue Telephones," are strategically located across the campus and are connected directly to the police dispatch center on campus. A call to the police also activates the blue strobe light at many of these telephones.

The CCSU PD Communications Center is staffed 24 hours a day by trained public safety dispatchers. The dispatchers receive calls from the Code Blue phones, campus business lines and 911 calls relayed from the City of New Britain Public Safety Answering Point. Upon receiving calls for service, dispatchers assign the appropriate police officers, firefighters, or emergency medical staff to respond.

When calling 911 or the CCSU PD to report a crime or incident, please be ready to give information such as: a brief description of the occurrence,



when and where the incident occurred, weapons the suspect carried, where and when the suspect was last seen, description of the suspect (including gender, race, age, height, weight, hair color/length, clothing, facial hair, tattoos/scars) and any other relevant information. In addition to the importance of reporting, timely information assists in developing information and warnings for the campus.

### Calling for Other Police Assistance

For non-emergency assistance, please call the CCSU PD at 860-832-2375. The University Police Department is located at Pikiell Lane (off Manafort Drive and number 29 on the University map) and is open 24 hours a day. The administrative services portion of the department is open from 8 a.m. to 4 p.m., Monday through Friday.

### Voluntary and Confidential Reporting of Crimes

Except as noted below, the University does not have a reporting system for annual crime statistics that is both voluntary and confidential.

Victims or witnesses to a crime are encouraged to report what they know about a crime to the police. The CCSU Police welcome all such information and, under some circumstances, will safeguard confidentiality. However, neither the police nor the University can guarantee confidentiality in all instances, particularly where the information pertains to an offense or an alleged offender that may affect the safety of others on campus. Indeed, in such cases a University employee (except a medical practitioner or professional counselor) may be required to divulge information to the police or others on a need to know basis. Pastoral and

professional mental health counselors are encouraged to gather information on crimes reported to them, on a voluntary and confidential basis, for inclusion in the annual security report.

## CCSU ALERT & What to Do (Emergency Notification System)



CCSU has an **Emergency Notification System (CCSU ALERT)** that focuses on emergency notifications in concert with a public safety response to avert threats and minimize the potential consequences of campus emergencies.

### What to Expect

Upon confirmation of a significant **emergency** or dangerous situation involving an immediate threat to the health or safety of the campus community, the CCSU Police will activate both:

- External loudspeakers (tones and voice messages (Whelen System) and
- SMS Text/Voice messaging system (MIR3 System—all employees and students are enrolled)

### What Should You Do?

- Seek shelter immediately in the nearest building away from doors and windows

- Seek additional information via the CCSU website
- Only call 911 if you or others are in danger (Calling 911 for information prevents the receipt of emergency calls.)

### STAY or Evacuate?

As part of its efforts to help safeguard the CCSU community in campus incidents with the potential for loss of life or bodily harm, the University suggests a protection strategy for the campus titled "STAY." Unless advised to evacuate a facility (e.g. for a fire alarm) or the campus, you should use the STAY strategy. The key components of the STAY strategy are:

Seek shelter in the nearest building, secure your area, lock doors and windows, close blinds, prevent suspect from accessing victims.

Tell others so they may take steps to protect themselves.

Act by taking cover, hiding and staying out of sight; await further information.

You must take measures to protect your safety until the police give the "all clear."

Under the STAY strategy, existing emergency plans and access to shelter-in-place options will be emphasized. It is expected that a large number of people would seek shelter in place in classrooms and major buildings on the campuses. Any decision to lock down buildings would be made on an individual and localized basis within the framework of overall incident management. In other cases you may be required to evacuate your room or building. Announcements may be made within a

building by fire alarm or otherwise through the CCSU ALERT system. If you have access to radio, television or the Internet, use these resources to keep informed and follow whatever official orders you receive.

Three important things to remember are:

- Remain calm.
- Do not take unnecessary risks.
- Follow instructions.

In the event of any emergency requiring a building evacuation, leave the building immediately and move a minimum of 300 feet away from affected buildings. Activate the fire alarm as you leave. Call the University Police Department from a safe location by dialing 911 or 860-832-2375. Do not re-enter the building until emergency personnel declare it safe.

### Why?

Time is of the essence in an emergency and the police may not have or be able to convey very much detail about the emergency. Therefore, initial messages will merely alert you that a particular type of emergency (e.g., crime or hazardous condition) is taking place on campus. As soon as it is practicable additional information will be posted through the CCSU website or via the MIR3 system.

### Fire Evacuation Procedures

- Get out and close the door behind you.
- Pull the closest fire alarm on your way out.
- Know at least two escape routes.
- Never use the elevator during a fire alarm; always use the stairs.

- Call 911 from a safe place outside.
- Never re-enter a building for any reason; wait until you get the "all clear" from the fire department to go back inside.
- If you are not able to get out due to thick smoke and fire, you will need to shelter-in-place.
- If you are able, move to a room with an outside window.
- Call 911 if possible and let them know where you are trapped.
- Block the cracks from around the door to prevent smoke from coming in.
- Stay by a window where rescuers can see you; rescue in large buildings can take some time.

### Shelter in Place — Hazardous Materials (HAZMAT) Release

- If advised to shelter for a HAZMAT incident, immediately seek shelter in nearest facility.
- Close and lock all windows, exterior doors and any opening to the outside.
- If possible, move to an interior room above ground floor with fewest windows and vents.
- Do not leave the building until authorized by fire or police officials.

### Emergency Building Evacuation for People With Physical Disabilities



In the event of an emergency that may require a building evacuation, the following procedure is recommended:

- Call 911 and tell the dispatcher your location and remain where you are by sheltering in place. If you are unable to call 911, tell others of your location to inform emergency personnel.

- Have a sounding device, such as a whistle, to alert emergency personnel, and a small flashlight.

**Remember to never use the elevators.**

### When it's Over

When the emergency is over the CCSU ALERT system will also be used to make that notification.

### Are the Notification Systems Tested?

Yes. Both of these primary notification systems are tested at least annually. Tests will be announced in advance and will coincide with a reminder regarding emergency response and evacuation procedures. An actual emergency that results in an activation of CCSU ALERT will be considered an unannounced test of the system.

### How are Notification Decisions Made?

Upon *confirmation* of a significant emergency or dangerous situation involving an *immediate threat* to the health or safety of the campus community, CCSU will, without delay and taking into account the safety of the community, determine the content of the notification and initiate notifications UNLESS the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims, contain or mitigate the emergency. The confirmation of a "significant emergency" and, therefore, the activation of the alert is generally the responsibility of the Chief of Police based upon the police response to an emergency and in consultation with the Chief Administrative Officer in accordance with the Emergency Response Management Plan. However, when time is of the

essence, the senior police supervisor may make this decision without prior approval.

In other emergencies where the need for notice is less immediate the decision to activate a CCSU ALERT will be made by senior management officials. Such alert messages may be more specific and may take advantage of other supplemental notification methods depending upon the situation.



### Crime Prevention Programming

- Education: The CCSU Police Department works closely with Residence Life to provide an up-to-date and meaningful presentation to the resident community about crime on the CCSU campus. Upon request, CCSU police officers are available for presentations on sexual assault, theft, personal safety and the importance of not compromising the security of residence halls.
- Crime Analysis: On an ongoing basis, the Police Department monitors and analyzes reports of all crime on campus and, according to the results of that analysis, modifies patrols.
- RAD Training: Sponsored by the CCSU Police Department, the Rape Aggression Defense system is a program of realistic self-defense tactics and techniques. It is a comprehensive, women-only course that begins with awareness, prevention, risk reduction and risk avoidance, progressing to the basics of hands-on defense training. The courses

are taught by nationally certified RAD instructors and provide each student with a workbook/reference manual. The training extends across five or six weeks and the sessions are about two hours each. The course is free and open to all female employees and students of the University.

- Safety Escorts: Using student workers, public safety assistants or police officers, concerned students will be escorted within the campus.
- Facilities Upkeep: Facilities and grounds are maintained with safety in mind. The Facilities Management Department inspects campus facilities regularly, promptly make repairs affecting safety and security and responds to reports of potential safety and security hazards such as broken windows and locks. The grounds crew of the Facilities Management Department regularly monitors and responds to problems in landscaped areas of campus that may cause a safety hazard, for example shrubbery that impedes lighting.
- Engraving: The Police Department will assist students in engraving items of value.
- Emergency Telephones: The University has installed many well-placed emergency telephones on campus that automatically dial into the police dispatch center on campus.
- Locked Residence Halls: Residence halls are locked 24 hours a day, seven days a week. Students gain entry to the residence halls by a card access system that closely monitors access of all people in these areas.
- Student Patrol: Students are employed by the Police Department to provide escorts and perform building security checks.
- ID Cards: All full-time students, faculty and staff have been is-

sued photo ID cards, which they are required to possess at all times and must show upon request.

- Residence Hall Staff: Each residence hall has a full-time, live-in Director with Residence Assistants on each floor.
- Access Control and Security Cameras: The University has invested significantly in the technology necessary to implement electronic access control and closed-circuit television cameras.

### Timely Warnings for Crimes

In the event that a crime (listed in the Clery Act) or a series of crimes constituting an ongoing or continuing threat on campus, a campus wide “timely warning” will be issued. This is a decision made by the Chief of Police. Depending upon the situation the CCSU Police will work with the Office of Marketing and Communications on distribution through campus email or other means, (e.g., postings, direct distribution of flyers, the campus’ student newspaper, and campus websites). CCSU may also use its CCSU ALERT system if warranted.

### Student Responsibilities and Crime Prevention

The cooperation and involvement of students in a campus safety program is absolutely necessary. The potential for problems is reduced when students follow sound safety-oriented practices. The residence halls will quickly feel like home—but you have to remember that you are not home. You must assume responsibility for your own personal safety and the security of your personal belongings by taking simple, commonsense precautions.

Look out for one another and behave as good citizens.

Here are some helpful hints to help you reduce the chance of becoming a crime victim. Remember, you are part of the “security system” at CCSU. If you do not engage in safe practices, you place yourself and others at great risk.

- Lock your door when you leave and take your keys with you, no matter how long you will be gone. It only takes a few seconds to be “ripped off.”
- Lock your door when you and/or your roommate are sleeping.
- Do not leave notes on your door telling the world that no one is in or when you will return. It’s an open invitation for theft.
- Keep wallets, purses, checkbooks and jewelry out of sight and locked up if possible. Do not keep large sums of money on hand and routinely check your checkbook to see if any checks are missing.
- Keep a record of all your valuable items, noting description, serial number and approximate value of the items. In some cases you should consider taking pictures of them. These records should be kept in a secure location.
- Check with your parents’ insurance company to see if your property is covered under their homeowner’s policy while you’re living at school.
- Do not loan your room keys or access control card to anyone.
- Do not attach your keys to your University ID. It’s another invitation for theft.
- Do not allow strangers into your room.
- Only allow responsible visitors to your residence halls. You are responsible for their behavior.
- Register your residence hall guests.
- Do not open your door unless you know who is on the other side, especially at night.

- Do not allow door-to-door salespeople to enter the residence hall or your room. CCSU policy prohibits soliciting in any building without prior written approval from the University.
- Do not leave valuables, particularly electronic devices such as a GPS or iPod, in your vehicles.
- Lock your car!
- Report any suspicious person or activity to the University Police, (860) 832-2375.
- Do not prop doors open.
- Use only the authorized exits, except in an emergency.
- Do not use your identity to allow a stranger into the residence halls.

### Student Conduct

- Students have the same responsibility to obey the law, on and off campus, as any other citizen.
- Misconduct by anyone may violate either University **policy** or the **law**, or both.
- Misconduct that is **ONLY** a violation of University **policy** may subject one to campus disciplinary processes, e.g., the Student Code of Conduct.
- Misconduct that is a violation of the **law** may subject one to arrest and prosecution **AND**, if the law violation is **ALSO** a violation of University **policy**, the University may take administrative action as well.

**See your Student Handbook.**



## Alcohol and Drugs

The University has a strong commitment, not only to a safe campus, but also to an environment that supports the development of healthy lifestyles. CCSU regards the abuse of drugs and alcohol as inappropriate behaviors that are inconsistent with the goals of the University. In support of this view the University has promulgated restrictive policies regarding the possession and use of drugs or alcohol on campus. Education and counseling programs support these policies. The policy statements related to alcohol and other drug abuse may be found in the **Student Handbook**.



In addition to possible violations of University policy, the CCSU Police, as well as other municipal, state or federal agencies will enforce the laws pertaining to alcohol and drugs including statutes relating to underage drinking.

**NOTE: Both the New Britain Police Department and the CCSU Police Department have stepped up enforcement measures related to complaints of alcohol abuse and/or loud parties in the neighborhood surrounding the campus.**

## Alcohol or Drug Education

Please see the Student Handbook section related to this topic at: Counseling & Wellness.

## Weapons

The possession or use of firearms, fireworks, dangerous weapons or unauthorized chemicals is strictly prohibited and in many cases also violates state or federal law.

## **Monitoring of Off-Campus Student Organizations** (required policy statement)

CCSU does not recognize any off-campus student organizations including any with off-campus housing facilities. Therefore, CCSU has no policy regarding the monitoring and recording of such facilities through the local police.

## **Missing Student Notification Policy**

### How to Report

If a member of the University community has reason to believe that a student, who resides in on-campus housing, is missing and that foul play may be involved, he or she should immediately notify CCSU Police (860) 832-2375. Similarly, the police should also be notified if a student, who resides in on-campus housing, has been missing for 24 hours for any reason.

### Notification of Emergency Contact

In both instances CCSU Police will generate a missing persons report, initiate an investigation, notify other law enforcement agencies and notify

the student's emergency contact no later than 24 hours after determining that the student is missing.

In the case of any missing student under the age of 18 and who is not an emancipated individual, the CCSU PD will notify the student's parent or legal guardian immediately after a determination that the student has been missing for more than 24 hours.

For any student, if the CCSU PD is unable to contact an emergency contact person or parent/guardian as provided above, the CCSU PD will contact that person's local law enforcement agency in order to make contact with such person.

### Maintaining Emergency Contact Information

Students are required to review and update their own contact information, as well as the name and address of an Emergency Contact, before registration. This requirement ensures that CCSU is able to alert students about campus emergencies and to reach emergency contacts in the event a student is involved in an emergency. Students can update their Emergency Contact Name and Address by clicking on the [Central Pipeline](#) link at the top of [www.ccsu.edu](http://www.ccsu.edu) page and choosing "Students." On the Central Pipeline Students page, click on the WebCentral-Banner Web link. Log into the WebCentral and click on "Update Contact Information" on the "Home" tab. A student's confidential contact information will be accessible only by authorized campus officials and law enforcement as appropriate.

## Sexual Violence Issues

Sexual violence (sexual assaults and other forms of intimate partner violence) continues to be of great concern on campuses across the land. CCSU wants you to know first and foremost that **sexual violence is a crime**. The CCSU Police will vigorously investigate all reported sexual violence and will work closely with victims, victim's service agencies, other law enforcement agencies and the prosecutor's office to bring perpetrators to justice

CCSU policies on sexual violence cover four vital areas:

1. Reporting
2. Contact Information
3. Rights
4. Sanctions

### 1. Reporting Sexual Violence—If you are assaulted

#### In any emergency situation call 9-1-1

#### If no emergency exists and the assault...

- Occurred off campus, contact local police for assistance. (At your request, CCSU Police will assist you in making contact with appropriate officials.)
- Occurred on campus, call CCSU Police at 860-832-2375.
- If you become a victim of a sexual assault, you should seek medical attention immediately. Do not wash, eat, use a restroom, bathe, douche, change your clothes or straighten up the area where the attack occurred. Call the Police, Sexual Assault Crisis Service or simply go to a hospital emergency room. Why? Because sexual assault is one of the only crimes in which the victim's body is also the crime scene. If a victim doesn't take these precautions, evidence of the crime may be lost.
- Time is of the essence. Medical evidence needs to be collected within 72 hours of an assault in case you decide – now or later – to press charges. Collecting the evidence keeps your options open.
- If you are still wearing the clothing you had on during the assault, take a change of clothes with you to the hospital, as your clothes may be needed for evidence. If you have already changed, the clothes worn during the assault will be needed at the hospital. Do not transport the clothes in plastic bags or containers – to preserve the evidence use clean paper bags, clean sheets, or a clean pillowcase to wrap your items.
- Do not keep the incident bottled up inside you; seek help from a support group and talk about it. You should report all cases of sexual assault to the University Police Department even if you don't wish to press charges. The information you provide to the University Police Department may be helpful in preventing further attacks and even lead to the arrest of the offender. In many cases the sex offender has a history of previous attacks and will continue until stopped. The most important point to remember is to get the medical attention and support you need.

#### Q. Why Report?      A. Because reporting preserves your options.

- Because sexual assaults seldom occur with witnesses present, physical evidence may be crucial in helping to establish the facts of the case or to link a suspect to the crime. Therefore, to the extent possible, the scene of

the assault should be preserved for the police and you should seek medical attention before bathing.

- If you choose to report the matter to the police, either directly or with assistance, they will begin their investigation immediately. This will maximize their chances of gathering the amount of evidence necessary to justify an arrest and conviction of the suspect.
- If you change your mind after making an initial report, the police will not compel you to proceed. Conversely, if you elect not to report the matter to the police initially, but change your mind later, you may do so. However, you need to appreciate that while the police will do their best, delays in beginning the investigation may result in lost physical evidence or otherwise diminish the ability of the police to establish the level of proof necessary to either arrest or convict a perpetrator.

### 2. Contact Information—Other Reporting Options

While we encourage victims to report crimes to the police, this is a very personal decision. Some find it more comfortable to first seek medical attention and/or counseling or mental health services. HELP is AVAILABLE in the form of professional assistance in accessing and utilizing campus, local advocacy, counseling and health services (including mental health). The service options listed on the chart on the following page describes their availability and the degree of confidentiality.

Regarding the issue of confidentiality, the University will make all reasonable efforts to maintain the confidentiality of parties involved in sexual assault investigations. However, CCSU reserves the right to designate which University officials have a need to know about individual conduct complaints. Additionally, the University has an obligation to scrutinize reports of

**The Women's Center at CCSU  
(Located in the Student Center -  
860-832-1655 )**

Notable among these "mandated reporters" is the Ruthe Boyea Women's Center at CCSU. Their staff members provide outstanding services that offer information and referrals on a wide range of issues concerning women. They refer to resources both on and off campus for issues such as women's health, including birth control and pregnancy, gynecological care and eating disorders. They will help if you are sexually harassed and can refer for legal advice. Support groups are created in response to the needs and interests of the campus community. They also offer information and referrals on:

- Dating Violence
- Sexual Harassment
- Sexual Assault
- Relationship Resources

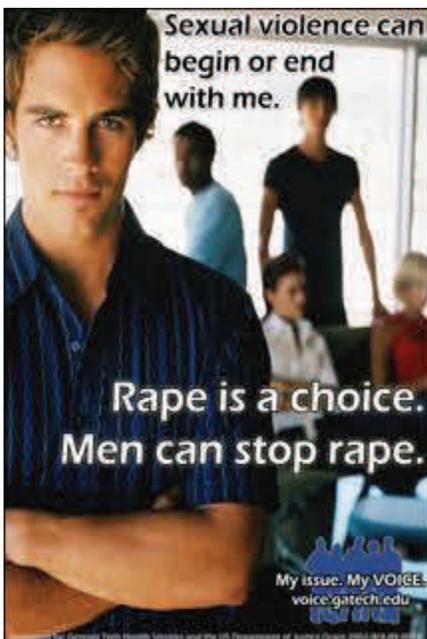
sexual assaults, whether or not the police investigated the matter. To help you decide upon seeking assistance, the listing or reporting options on the following page describes two types of confidentiality as noted below:

• **Limited Confidential Contacts are those reporting resources that:**

- Will guard your privacy to the extent permitted by the law;
- Have an obligation to ensure notice to appropriate campus authorities so that the University may take necessary steps to protect the community as a whole and to consider and impose appropriate disciplinary measures;
- Must share non-personally identifiable information with the police for statistical purposes to comply with federal law;
- Must share enough information to allow officials to consider whether or not a "timely warning" is warranted to alert the campus to a serious and ongoing threat to their safety;
- Must share enough information so that University officials may determine any need to undertake action;
- To the extent possible, will limit communications to a finite group of people on a need-to-know basis; and
- May have to disclose information upon request unless an exception applies under Connecticut's Freedom of Information Act.

• **Privileged Contacts are those reporting resources that:**

- Cannot disclose communications without the reporter's consent to any other person, except under very limited circumstances such as an imminent threat of danger to self or others;
- Offer you options and advice without any obligation to tell anyone, unless you want them to;
- Will help you report incidents to the police or others who can take action against a perpetrator – with your permission;
- Keep you in full control over what happens next; and
- Permit you to seek assistance from them without starting a chain of events that takes things out of your control or violates your privacy.





## CONTACTS

### FOR ALL EMERGENCIES – DIAL 9-1-1

Reporting office	Location	Availability		Type of Communication* (*See explanation above)	Services Provided
	On or Off Campus	24/7 (Around the Clock)	Normal Business Hours Only		
CCSU Police	On	X		Limited Confidential	<b>Emergency - Call 911.</b> Special confidentiality rules apply regarding sexual assaults. See notes that follow. 860-832-2375
YWCA Sexual Assault Crisis Service	Both	X		<b>Privileged</b>	Licensed Support and Advocacy Services for Victims of Sexual Assault - Statewide 24 hour toll free Hotlines 1-888-999-5545 English 1-888-568-8332 Spanish
Hospital of Central Connecticut	Off	X		<b>Privileged</b>	Emergency care, including sexual trauma care. 860-224-5671
CCSU Women's Center	On		X	Limited Confidential	Support, counseling and advocacy for victims. 860-832-1655
CCSU Counseling and Wellness Center	On		X	<b>Privileged</b>	Licensed counselors available for students. 860-832-1945
CCSU Health Services	On		X	<b>Privileged</b>	Medical assistance and referral for students. 860-832-1925
Clergy	Both	Varies		<b>Privileged</b>	Discussions with clergy are protected whether or not the clergy are affiliated with CCSU, e.g., through the Campus Ministry (a student organization).
Residence Life Staff	On	X		Limited Confidential	Will contact the police and assist victims at residence halls.
Student Conduct Officer	On		X	Limited Confidential	Conducts investigations into violations of this policy regarding students and pursues disciplinary action against students who have violated this policy.
Human Resources	On		X	Limited Confidential	Conducts investigations into violations of this policy by employees and make recommendations for appropriate administrative action.
Diversity & Equity Office	On		X	Limited Confidential	To conduct investigations regarding sexual harassment, including sexual assault
CCSU Faculty and other Officials	On		X	Limited Confidential	All will attempt to assist victims to the best of their ability.
CT. Coalition Against Domestic Violence	Off	X		<b>Privileged</b>	Shelter, support and advocacy to victims of domestic violence. 888-774-2900
Office of Victim Advocate	Off		X	<b>Privileged</b>	Information, advocacy, counseling referral, notification, & victim compensation. 1-800-822-8428

### 3. Rights

**Specific Student Rights:** As a victim of sexual violence you have the right to:

- Notify law enforcement of such assault or violence.
- Receive assistance from campus authorities in making any such notification.
- Obtain a “protective order”, apply for a temporary “restraining order” or seek enforcement of an existing protective or restraining order.
- Seek changes in academic, living, campus transportation or working conditions in response to your victimization. Options will be considered on a case-by-case basis, if so requested by the victim.

**Crime Victim Rights:** Immediately following a crime, victims have rights, including the right to:

- Help in obtaining emergency care.
- Be notified about arrest and court proceedings. Arraignment may occur the day after the arrest. Contact the clerk of the court to check on status, court date and location.
- Timely disposition of the case after the arrest of an accused.
- Reasonable protection from the accused.
- Get information on services and agencies that help victims.
- Apply to the Office of Victim Services for crime-related financial assistance.
- Return of property that the police took for investigating the crime.
- Be treated with fairness and respect throughout the criminal justice system process.

### 4. Sanctions

University Sexual Assault Protocols unequivocally state that sexual assault is a crime, as well as a violation

of the Student Code of Conduct and/or other University policies.

Sexual assault offenders, in addition to arrest and the full processes of the criminal justice system, may also be subject to the campus disciplinary system (students or staff). For example:

- If the person who assaulted you is a student, you may seek disciplinary action against this person through the Office of Student Conduct.
- Human Resources may impose sanctions against an employee based upon an investigation by that department, the Police Department, or the Office of Diversity and Equity.

You may take these actions in conjunction with, or independently of, a criminal prosecution. The University Police will assist you in this process as well.

With respect to student offenders, procedures and penalties are enumerated in the Student Handbook. Campus disciplinary procedures include provisions that allow both the accused and the accuser to have others present during the hearing and to ensure that both are informed of the outcome of the proceeding including any sanctions that are imposed.

### Sex Offender Notification

The Campus Sex Crimes Prevention Act requires institutions to inform members of the campus community of the means by which you may obtain information about registered sex offenders who may be present on campus. The main web page for the CCSU Police contains a link to the State of Connecticut sex offender registry. Additionally, in accordance with Chapter 969, Section 54-258 of the General Statutes of Connecticut,

the CCSU Police Department keeps a record of all registration information transmitted to it from the Connecticut Department of Public Safety. This registration information is accessible to the public during the CCSU Police Department's normal business hours, which are 8 a.m. to 4 p.m., Monday through Friday.

### Education

Sexual assault issues are discussed with students during new-student orientation. Additionally, both the CCSU Police and the Ruthe Boyea Women's Center offer presentations to educate students about sex offenses. As noted previously, the CCSU Police Department provides a training program (endorsed by the Women's Center) offered at campuses across the nation titled Rape Aggression Defense (RAD). This program seeks to reduce victimization.



Don't touch me means NO  
I like you but means NO  
Silence means NO  
Get lost means NO  
Let's just go to sleep means NO  
I don't want to means NO  
Maybe another time means NO  
**means NO!**

end violence against women & children  
south ayrshire multi agency partnership

South Ayrshire Community Safety Partnership

## Central Connecticut State University Police Department (CCSU PD)

The CCSU Police Department is headed by a Chief of Police who reports to the President of the University through the Chief Administrative Officer.

The Police Department's primary mission is the protection of lives and property at CCSU. It is committed to carry out this role in a manner that respects and protects the rights of all individuals to learn, create, grow, live and work in an atmosphere of mutual respect. For us, "quality" not only reflects the kind of service we pledge to provide, but also describes the kind of life on campus we support.

The police are on campus and on call 24 hours a day, 365 days a year. Their duties include, but are not limited to:

- Patrolling the University around the clock.
- Responding to a full range of emergency and routine calls for service.
- Crime prevention/education activities.
- Investigation of crimes.
- Enforcement of state criminal and motor vehicle laws and campus regulations.
- Dispatch and emergency communications, 24/7.

Additionally, because public safety is everyone's concern, an important role of the Police Department is to act as a safe campus advocate by sharing ideas and proposals that help shape the public safety dimensions of the services, programs and policies of other public safety "stakeholders."

### Authority of the CCSU Police

The CCSU Police Department has the same statutory authority as any municipal police agency in the State of Connecticut. Its officers are armed and possess full authority pertaining to arrest, search and seizure.



The jurisdiction of the CCSU Police is generally limited to the geographic limits of the University. However, CCSU officers also have the authority to act anywhere in Connecticut regarding a felony and may also use their powers off campus under a regional mutual aid compact. Under this agreement and at the request of the New Britain Police Department, CCSU officers routinely assist the New Britain Police in patrolling and responding to calls for service in the neighborhood surrounding the campus.

### Relationships with other Law Enforcement Agencies

The University and its Police Department enjoy excellent relationships with the New Britain Police Department, other municipal police departments, the Connecticut State Police and various federal law enforcement agencies. While the CCSU Police Department exercises primary police jurisdiction on the campus, the New Britain Police, the Connecticut State Police and other municipal law enforcement agencies have the authority to act on the campus as well.

**NOTE: Other police agencies and the New Britain Police Department in particular, may notify the CCSU Police Department and/or the University if CCSU students are arrested off campus. In some cases, this may also lead to University sanctions for the misconduct.**

### Police Officer Selection and Training

The staff of the University Police Department consists of approximately 30 people, 23 of which are sworn police officers. Full time and part-time civilian employees, including students, provide support in such functions as administration, communications, security and parking enforcement.

All of our police officers are subject to the stringent requirements imposed upon all police officers in Connecticut. To be selected, potential police officers must pass a written examination, physical fitness evaluation, oral interview and a background investigation that includes a polygraph examination, psychological screen and drug screen.

Upon selection, CCSU recruits train with police recruits from municipalities across the state at the Connecticut Police Academy in Meriden. The basic training course (spanning about 20 weeks) is supplemented by at least 10 additional weeks of field training and continual training in specified areas to maintain their certification. Similarly, our dispatchers must meet certification standards through training in the skills of managing a communications center.



## *Preparation of the Clery Report*

The Records Manager at the CCSU Police Department is responsible for gathering the statistical data used in the preparation of this report. The manager relies upon the computerized records system of the CCSU Police for the bulk of this information. However, a written request for statistical information is also made annually to the CCSU Women's Center and area police departments for any information that may be relevant.

The Fire Incident section is prepared by the CCSU Public Safety division of Administrative Affairs and submitted for inclusion in this publication.

This Clery Report is published annually, in October of each year, by the CCSU Police Department via the CCSU Police website. An email is sent to every student and employee each year that includes a brief description of the report's contents along with the address of the website where the report is published. Copies of the Report are also available at the CCSU Police Department on Pikiell Drive.

Police Log: A publicly accessible log of all crimes is available at police headquarters. As noted elsewhere, serious incidents may require notification of the campus community to help the police or to help prevent further crimes.



**CCSU Police Headquarters  
Scheduled for Completion in July, 2013**



## Crime Data

The crime data is displayed in a format that mirrors what is required by the Department of Education and may differ from data reported under federal or state Uniform Crime Reporting (UCR) programs. The difference exists because the Department of Education requires the inclusion of information that is not reportable under the UCR programs. The data that is presented here includes all crimes reported to the CCSU Police that occurred on campus, in the residence halls, as well as crimes that may have been reported to other campus authorities. To give a broader picture of crime on campus and its immediate environs, this data also includes crimes committed at remote campus facilities as well as those occurring near the campus. Hate crime statistics, arrests and/or referrals for campus disciplinary action are also included.

### Criminal Offenses - On campus (Includes Offenses in Student Housing)

Criminal Offense	2009	2010	2011
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	3	4	4
Non-forcible sex offenses	0	0	0
Robbery	1	2	0
Aggravated assault	0	0	0
Burglary	3	13	3
Motor vehicle theft	4	4	1
Arson	0	0	0

### Criminal Offenses - On campus (Student Housing Facilities Only)

Criminal Offense	2009	2010	2011
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	3	3	3
Non-forcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	3	13	3
Motor vehicle theft	0	0	0
Arson	0	0	0

#### Definitions

These definitions are used in the Department of Education publications:

**Murder/Non-negligent manslaughter:** The willful (non-negligent) killing of one human being by another.

**Negligent manslaughter:** The killing of another person through gross negligence.

**Forcible sex offenses (including forcible rape):** Any sexual act directed against another person forcibly and/or against that person's will or not forcibly or against the person's will where the victim is incapable of giving consent.

**Non-forcible sex offenses:** Unlawful, non-forcible sexual intercourse.

**Aggravated assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Simple assaults are excluded.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. Attempted forcible entry is included.

**Motor vehicle theft:** The theft or attempted theft of a motor vehicle.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a private dwelling, public building, motor vehicle or aircraft, personal property of another, etc.

**Public Property:** Public property (not residences or commercial property) immediately adjacent to and accessible from the campus, but not owned or under the control of the University. Crimes reported in this category are derived through contact with municipal police agencies when available.

<b>Criminal Offenses - Noncampus</b>			
<b>Criminal Offense</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0
Non-forcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

<b>Criminal Offenses - Public Property</b>			
<b>Criminal Offense</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0
Non-forcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	1	0
Arson	0	0	0

***Noncampus:** For purposes of the Clery Act, this means any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students and is not within the same reasonably contiguous geographic area of the institution.*

***Public Property:** For purposes of the Clery Act, this means all public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus. (However, this definition excludes property owned or controlled by the University as well as any private residences or businesses).*



**Do something important with your life. Consider a career as a police officer.**

### Arrests - On campus

Crime	2009	2010	2011
Weapons: Carrying, possessing, etc.	0	0	0
Drug Abuse Violations	14	19	2
Liquor Law Violations	11	44	24

### Arrests - On campus Student Housing

Crime	2009	2010	2011
Weapons: Carrying, possessing, etc.	0	0	0
Drug Abuse Violations	2	13	2
Liquor Law Violations	7	21	7

### Arrests - Noncampus

Crime	2009	2010	2011
Weapons: Carrying, possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

### Arrests - Public Property

Crime	2009	2010	2011
Weapons: Carrying, possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

### Disciplinary Actions - On campus

Crime	2009	2010	2011
Weapons: Carrying, possessing, etc.	0	0	0
Drug Abuse Violations	14	8	24
Liquor Law Violations	96	299	320

### Disciplinary Actions - On Campus

Crime	2009	2010	2011
Weapons: Carrying, possessing, etc.	0	0	0
Drug Abuse Violations	14	7	24
Liquor Law Violations	96	299	320

### Disciplinary Actions - Noncampus

Crime	2009	2010	2011
Weapons: Carrying, possessing, etc.	0	0	0
Drug Abuse Violations	0	1	0
Liquor Law Violations	0	1	0

### Disciplinary Actions - Public Property

Crime	2009	2010	2011
Weapons: Carrying, possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0





### Occurrences of Hate Crimes - On-campus (Including Student Housing)

Criminal Offense	2011 Total	Category of Bias for Crimes Reported in 2011					
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity or National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
Sex Offenses -Forcible	0	0	0	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0

### Occurrences of Hate Crimes - On-campus (Including Student Housing)

Criminal Offense	2010 Total	Category of Bias for Crimes Reported in 2010					
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity or National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
Sex Offenses -Forcible	0	0	0	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0



## Occurrences of Hate Crimes - On-campus (Including Student Housing)

Criminal Offense	2009	Category of Bias for Crimes Reported in 2009						Ethnicity or National Origin
		Race	Religion	Sexual Orientation	Gender	Disability		
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	
Negligent manslaughter	0	0	0	0	0	0	0	
Sex Offenses -Forcible	0	0	0	0	0	0	0	
Sex Offenses - Non-forcible	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	
Aggravated assault	0	0	0	0	0	0	0	
Burglary	0	0	0	0	0	0	0	
Motor vehicle theft	0	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	0	
Simple Assault	0	0	0	0	0	0	0	
Larceny-theft	0	0	0	0	0	0	0	
Intimidation	0	0	0	0	0	0	0	
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	

## Occurrences of Hate Crimes - On-campus (Student Housing Facilities Only)

Criminal Offense	2011 Total	Category of Bias for Crimes Reported in 2011						Ethnicity or National Origin
		Race	Religion	Sexual Orientation	Gender	Disability		
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	
Negligent manslaughter	0	0	0	0	0	0	0	
Sex Offenses -Forcible	0	0	0	0	0	0	0	
Sex Offenses - Non-forcible	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	
Aggravated assault	0	0	0	0	0	0	0	
Burglary	0	0	0	0	0	0	0	
Motor vehicle theft	0	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	0	
Simple Assault	0	0	0	0	0	0	0	
Larceny-theft	0	0	0	0	0	0	0	
Intimidation	0	0	0	0	0	0	0	
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	



**Occurrences of Hate Crimes - On-campus (Student Housing Facilities Only)**

Criminal Offense	2010 Total	Category of Bias for Crimes Reported in 2010					
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity or National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
Sex Offenses -Forcible	0	0	0	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0

**Occurrences of Hate Crimes - On-campus (Student Housing Facilities Only)**

Criminal Offense	2009 Total	Category of Bias for Crimes Reported in 2009					
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity or National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
Sex Offenses -Forcible	0	0	0	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0



### Occurrences of Hate Crimes - Noncampus

Criminal Offense	2011 Total	Category of Bias for Crimes Reported in 2011					
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity or National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
Sex Offenses -Forcible	0	0	0	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0

### Occurrences of Hate Crimes - Noncampus

Criminal Offense	2010 Total	Category of Bias for Crimes Reported in 2010					
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity or National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
Sex Offenses -Forcible	0	0	0	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0



### Occurrences of Hate Crimes - Noncampus

Criminal Offense	2009 Total	Category of Bias for Crimes Reported in 2009					
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity or National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
Sex Offenses -Forcible	0	0	0	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple Assault	1	0	0	1	0	0	0
Larceny-theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0

### Occurrences of Hate Crimes - Public Property

Criminal Offense	2011 Total	Category of Bias for Crimes Reported in 2011					
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity or National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
Sex Offenses -Forcible	0	0	0	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0



## Occurrences of Hate Crimes - Public Property

Criminal Offense	2010 Total	Category of Bias for Crimes Reported in 2010					
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity or National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
Sex Offenses -Forcible	0	0	0	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0

## Occurrences of Hate Crimes - Public Property

Criminal Offense	2009 Total	Category of Bias for Crimes Reported in 2009					
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity or National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
Sex Offenses -Forcible	0	0	0	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0

**CENTRAL CONNECTICUT STATE UNIVERSITY  
ENVIRONMENTAL HEALTH & SAFETY FIRE COORDINATOR  
2011 ANNUAL FIRE SAFETY REPORT**

A log is kept in the Office of the Environmental Health & Safety Coordinator that lists all fire alarm activations, fire department responses and alarm maintenance.

The CCSU Police Department maintains a log of all fire alarm activations and fire department responses. This log is available for public viewing during the normal business hours of the Records Division, i.e., between 8 a.m. and 4:30 p.m., Monday through Friday.

**Tabulation of Residence Hall Fires—2011**

<b>Residential Hall</b>	<b>Number of Fires</b>	<b>Number of Injures Fire/Smoke Related</b>	<b>Number of Deaths Fire/Smoke Related</b>	<b>Property Dollar Loss Fire/Smoke Related</b>
Barrows Hall	0	0	0	\$0.00
Beecher Hall	0	0	0	\$0.00
Carroll Hall	0	0	0	\$0.00
Gallaudet Hall	0	0	0	\$0.00
James Hall	0	0	0	\$0.00
Sam May Hall	0	0	0	\$0.00
Seth North Hall	0	0	0	\$0.00
Sheridan Hall	0	0	0	\$0.00
Vance Hall	0	0	0	\$0.00

### Residential Hall Fire Safety Systems—2011

<b>Residential Hall</b>	<b>SMOKE DETECTION</b>	<b>RESIDENTIAL HALL SPRINKLERS</b>	<b>FIRE DRILLS CONDUCTED</b>	<b>FIRE SAFETY POLICIES</b>
Barrows Hall	24 hour detection with smoke detectors and central station monitoring  All devices are tested semi-annually	Sprinklers are located throughout the Residential Hall  Systems tested quarterly	Semi Annual Drills in conjunction with the University Fire Coordinator, Police, and Facilities Team	Evacuation routes listed in all Residential Rooms  Also, see the following pages
Beecher Hall	24 hour detection with smoke detectors and central station monitoring  All devices are tested semi-annually	Sprinklers are located throughout the Residential Hall  Systems tested quarterly	Semi Annual Drills in conjunction with the University Fire Coordinator, Police, and Facilities Team	Evacuation routes listed in all Residential Rooms  Also, see the following pages
Carroll Hall	24 hour detection with smoke detectors and central station monitoring  All devices are tested semi-annually	Sprinklers are located throughout the Residential Hall  Systems tested quarterly	Semi Annual Drills in conjunction with the University Fire Coordinator, Police, and Facilities Team	Evacuation routes listed in all Residential Rooms  Also, see the following pages
Gallaudet Hall	24 hour detection with smoke detectors and central station monitoring  All devices are tested semi-annually	Sprinklers are located throughout the Residential Hall  Systems tested quarterly	Semi Annual Drills in conjunction with the University Fire Coordinator, Police, and Facilities Team	Evacuation routes listed in all Residential Rooms  Also, see the following pages
James Hall	24 hour detection with smoke detectors and central station monitoring  All devices are tested semi-annually	Sprinklers are located throughout the Residential Hall  Systems tested quarterly	Semi Annual Drills in conjunction with the University Fire Coordinator, Police, and Facilities Team	Evacuation routes listed in all Residential Rooms  Also, see the following pages
Sam May Hall	24 hour detection with smoke detectors and central station monitoring  All devices are tested semi-annually	Sprinklers are located throughout the Residential Hall  Systems tested quarterly	Semi Annual Drills in conjunction with the University Fire Coordinator, Police, and Facilities Team	Evacuation routes listed in all Residential Rooms  Also, see the following pages
Seth North Hall	24 hour detection with smoke detectors and central station monitoring  All devices are tested semi-annually	Sprinklers are located throughout the Residential Hall  Systems tested quarterly	Semi Annual Drills in conjunction with the University Fire Coordinator, Police, and Facilities Team	Evacuation routes listed in all Residential Rooms  Also, see the following pages
Sheridan Hall	24 hour detection with smoke detectors and central station monitoring  All devices are tested semi-annually	Sprinklers are located throughout the Residential Hall  Systems tested quarterly	Semi Annual Drills in conjunction with the University Fire Coordinator, Police, and Facilities Team	Evacuation routes listed in all Residential Rooms  Also, see the following pages
Vance Hall	24 hour detection with smoke detectors and central station monitoring  All devices are tested semi-annually	Sprinklers are located throughout the Residential Hall  Systems tested quarterly	Semi Annual Drills in conjunction with the University Fire Coordinator, Police, and Facilities Team	Evacuation routes listed in all Residential Rooms  Also, see the following pages

## FIRE ALARM ACTIVATION PROCEDURES

Every residential hall room has a pre determined evacuation route and is posted in accordance with the Connecticut State Fire Codes. All students must vacate the building immediately when the fire alarm sounds. Failure to vacate may result in separation from the residence hall. Students found not exiting in a timely manor when the alarm is sounding will be subjected to disciplinary action. Criminal charges may also result.

## TAMPERING WITH ALARMS OR SPRINKLERS

Under Connecticut law it is a felony (punishable by over a year in prison) to damage or tamper with fire alarms or fire suppressions systems, including the sprinkler heads or smoke alarms within residence halls. Don't gamble with your life or the lives of others.

## FIRE SAFETY TRAINING

In conjunction with the **semi-annual fire drills** the students are given access to the Residence Hall Rules 24 hours a day on-line. They may contact the Environmental Health and Safety Fire Coordinator, Terrence Ferrarotti, their resident hall director or the resident assistants at any time. The University Police Department may also assist any student who has **an immediate** fire or life safety question 24 hours a day.

All of the residential directors and assistants receive annual training on fire safety and they hold individual group meetings with their residents.

## FIRE REPORTING

Emergency response of Fire/Police or Emergency Medical Services                      9 1 1

Routine Phone calls may be made to the University Police Department                      860-832-2375

Fire Lieutenant Terrence Ferrarotti may also be contacted by calling the following

Normal Business Hours:                      860-832-2386  
 After Hour Emergencies:                      860-832-2375

**PLEASE NOTE THAT TO REPORT OR REQUEST ANY EMERGENCY RESPONSE OF FIRE/ POLICE OR EMERGENCY MEDICAL RESPONSE YOU MUST DIAL 9 1 1 OR CONTACT THE UNIVERSITY POLICE ON CAMPUS AT EXT. 22375.**



## RESIDENCE HALL FIRE SAFETY RULES:

Violation of residence hall policies and procedures may lead to disciplinary action that will be referred to either the Department of Residence Life or to the Office of Student Conduct. All students are responsible for reading and understanding the University's Student Code of Conduct section of the Student Handbook.

**Alcoholic Beverages/Drugs:** Possession and/or consumption of alcoholic beverages, having alcoholic containers (i.e., empty cans, bottles, decorative containers, etc.) in a room and being in a room with alcoholic beverages and/or drugs or their containers is prohibited in the residence halls.

**Cars:** Resident students may have cars on campus if registered with the University Police Department. Parking is permitted only in lots designated for student use, not reserved spots or faculty/staff lots. During snow parking bans, cars must be moved to lower levels of parking garages to avoid being towed.

**Cooking:** Because of fire safety and health regulations, all cooking and food preparation is limited to kitchen areas.

**Curfews:** There are no curfew hours for residential students. The residence halls are locked 24 hours a day. Students are issued a key that will open one exterior door. Students who return after hours are expected to refrain from making excessive noise so as not to disturb others sleeping or studying.

**Fire Safety:** Students are expected to exercise all precautions to prevent fires in the residence halls. No cooking is permitted in student rooms. The University has authorized a company to market microwave/refrigerator units in designated residence halls. These will be the only microwaves permitted in student rooms. Rooms should be cleaned and free of clutter in order to minimize fire hazards. Drapes must be made of fire-retardant material.

**Sprinklers, Heat and Smoke Detectors:** have been installed in every residence hall room and fire drills are held periodically. All students must vacate the building immediately when the fire alarm sounds. Failure to vacate may result in separation from the residence hall. Students found tampering with fire safety equipment, heat or smoke detectors, or the fire alarm system will be subjected to disciplinary action. Criminal charges may also result.

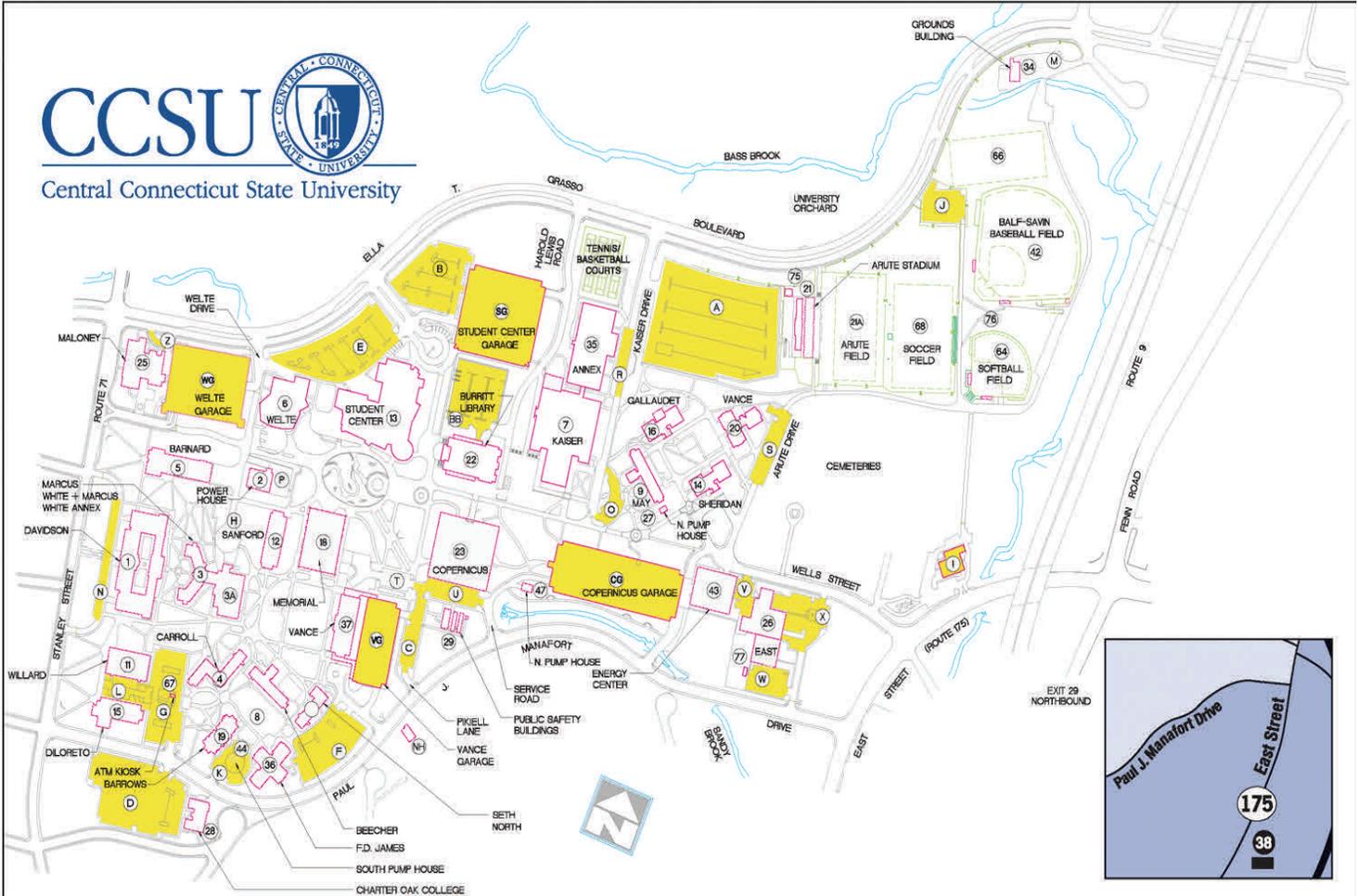
**Smoking:** The State of Connecticut prohibits smoking in any residence hall or residence hall rooms. Students or staff may not smoke within twenty feet of any on-campus building. Students and staff will need to seek a smoking location outside of these facilities.

**Fire Restricted Items for Residence Halls**

- Air conditioners
- Amplifiers
- B-B guns
- Candles (with or without wicks)
- Cardboard drawer units
- Ceiling fans
- Coffee pots or coffee makers
- Drum sets
- Electric appliances
- Electric blankets
- Electric guitars
- Extension cords
- Fire arms
- Fireworks
- Fishnets and other ceiling decorations
- Flammable liquids
- Gasoline
- Gasoline-powered equipment
- Halogen (pole) lamps
- Halogen desk lamps with tubular bulbs
- Heating elements (immersion type)
- Heating units
- Hot plates
- Hot pots
- Incense
- Kerosene
- Knives (other than kitchen knives)
- Lamps (kerosene, oil types)
- Lofts
- Microwave ovens
- Multi-outlet adapters
- Musical instruments that amplify
- Paint
- Paint thinner
- Paneling
- Pets (except fish)
- Table model ranges
- Full-size sofas/couches
- Space heaters
- Sun lamps
- Toasters
- Vaporizers
- Waterbeds
- Wicker wastepaper baskets
- Wicker furniture

**“The Future”**

Central Connecticut State University, Office of Environmental Health and Safety (Fire) remains committed to life safety. In partnership with the Central Connecticut University Police Department, the Facilities Department, the Residential Life Department and the New Britain, Connecticut Fire Department, we will continually review policies and procedures and seek any safety advantage that may arise through emerging technology in field of fire safety.



- |  |  |  |
|--|--|--|
| 1. Lawrence J. Davidson Hall           | 19. Mildred Barrows Residence Hall             | 38. Early Learning Center                        |
| 2. Power House (Facilities Management) | 20. Robert Vance Residence Hall                | 42. Balf-Savin Field/Bottalico Baseball Pressbox |
| 3. Marcus White Hall                   | 21. Arute Stadium/Press Box                    | 43. Energy Center                                |
| 3A. Marcus White Annex                 | 22. Elihu Burritt Library                      | 44. South Pump House (Facilities Management)     |
| 4. Clarence Carroll Hall               | 23. Nicolaus Copernicus Hall                   | 47. East Pump House (Facilities Management)      |
| 5. Henry Bamard Hall                   | 25. James J. Maloney Hall                      | 64. Softball Field/Pressbox                      |
| 6. Herbert D. Welte Hall               | 26. East Hall (Facilities Management)          | 66. Recreational Field                           |
| 7. Harrison J. Kaiser Hall             | 27. North Pump House (Facilities Management)   | 67. ATM Kiosk                                    |
| 8. Catharine Beecher Residence Hall    | 28. Charter Oak State College                  | 68. Soccer Field                                 |
| 9. Samuel J. May Residence Hall        | 29. Public Safety Building (Police Department) | 69. Maintenance Facility                         |
| 10. Seth North Residence Hall          | 34. Grounds Building (Facilities Management)   | 76. Hitchcock-Young Pavilion                     |
| 11. Emma Hart Willard Hall             | 35. Kaiser Hall Annex                          | NH Newman House                                  |
| 12. Maria Sanford Hall                 | 36. E. Don James Residence Hall                |  |
| 13. Student Center                     | 37. Robert C. Vance Academic Center            |  |
| 14. Robert E. Sheridan Residence Hall  |  |  |
| 15. Frank J. DiLoreto Hall             |  |  |
| 16. Thomas H. Gallaudet Residence Hall |  |  |
| 18. Memorial Hall                      |  |  |

- PARKING KEY**
- |    |  |
|----|--|
| A  | Kaiser Hall Lot*                       |
| B  | Student Center Lot*                    |
| BB | Library Lot*                           |
| C  | Pikiell Lot                            |
| CG | Copernicus Garage*                     |
| CO | Charter Oak State College Reserved Lot |
| D  | Manafort Drive Lot* (after 5pm)        |
| E  | Welte Hall Lot*                        |
| F  | James Hall Lot*                        |
| G  | Willard/DiLoreto Lot                   |
| H  | Marcus White Service Drive             |
| I  | Commuter Parking Lot                   |
| J  | Balf-Savin Field Lot                   |
| K  | James Hall Circle                      |
| L  | Willard Hall Reserved Lot              |
| M  | Maintenance Grounds Lot                |
| N  | Davidson Hall Reserved Lot             |

- |    |                                    |
|----|------------------------------------|
| O  | Frank Marietta Circle              |
| P  | Power House Lot                    |
| R  | Kaiser Annex Lot                   |
| S  | Vance Residence Hall Reserved Lot* |
| SG | Student Center Garage*             |
| T  | Memorial Hall Lot                  |
| U  | Copernicus Hall Lot                |
| V  | East Hall Upper Lot                |
| VG | Vance Garage* (after 5pm)          |
| W  | East Hall Lower Lot                |
| WG | Welte Garage*                      |
| X  | Receiving (Gas Pump) Lot           |
| Z  | Fine Arts Center Lot               |
- \* Student parking. All resident hall students should park in CG, SG or WG.  
For more information visit: [www.ccsu.edu/police](http://www.ccsu.edu/police)

Administrative Affairs  
Dr. Richard Bachoo, Chief Administrative Officer

University Police Department  
Jason B. Powell, Chief of Police



Central Connecticut State University is a university governed by the Connecticut State Colleges & Universities (ConnSCU) Board of Regents, which oversees the four Connecticut state universities (Central, Eastern, Southern, and Western), the state's 12 community colleges, and the state's only public online college. For more information: <http://www.ctregents.org/>.

Central Connecticut State University is committed to a policy of non-discrimination, equal opportunity and affirmative action for all persons regardless of race, color, religion, sex, age, national origin, marital or veteran status, sexual orientation or disability.