

## Academic Assessment Committee (AAC) Meeting Minutes

3:05 pm March 5, 2018

Student Center, Blue/White Room 133

*Present: Cassandra Broadus-Garcia, (Co-Chair); Mel Horton, (Co-Chair); Kareem Shabana, Martha Kruey, Sharon Clapp, Bradley Kjell, Marian Anton, Marianne Fallon, Linda Clark, Helen Abadiano, Mary Anne Nunn, C. Christopher Lee, Dan Chase, Heather Rodriguez*

Called to order 3:08pm

1. Old Business – AAC Minutes

*Cassandra moved for Minutes for Feb to be reviewed on March 26, 2018 meeting, (Broadus-Garcia/Abadiano), unanimously approved.*

2. GenEd Curriculum Subcommittee Meeting Minutes, 1/31/18, discussion

A report of the 1/31/18 GenEd Curriculum Subcommittee's minutes were presented and discussed.

AAC members who are also on the GenEd committee reported on their participation in the meeting. Discussion included (a) the unique roles and charges of the GenEd Curriculum Subcommittee and the Academic Assessment Committee; (b) the manner by which the AAC can communicate with the GenEd Curriculum Subcommittee; and (c) the low number of departments who reliably assess and report valid GenEd Assessment data in their departmental reports.

Cassandra Broadus-Garcia volunteered to represent the AAC at the 3/6/18 SEPS Curriculum Subcommittee meeting.

3. Upcoming meetings --

3/26/18 - Student Center Blue/White Room 133 – Review of the following reports to be completed in Taskstream by 8:00 am:

- English B.S.
- English M.A.
- Bio / Chemistry B.S.
- Chemistry – B.S.

4/9/18 - Student Center Blue/White Room 133 – Review of the following reports to be completed in Taskstream by 8:00 am:

- Civil Engineering – Bacc
- Manufacturing Engineering – Bacc
- Mechanical Engineering – Bacc
- Engineering Technology (Mechanical) - M.A. and M.S.



4/23/18 - Student Center Blue/White Room 133

- Rubric revisions
- Review of any remaining reports
- Accredited program subcommittee report / suggestions