

Academic Assessment Committee Meeting Minutes

11/6/17

3:10pm Blue & White Room, Student Center

Present: Cassandra Broadus-Garcia (co-chair), Kareem Shabana, C. Christopher Lee, Martha Kruey, Linda Clark, Marian Anton, Bradley Kjell, Sharon Clapp, James Mulrooney, Yvonne Kirby, Luz Amaya-Bower, Mary Anne Nunn.

1. Approval of Oct. 23rd minutes
 - Fix typo, change Kareem Shalana to Shabana
 - Clark / Shabana – Unanimously approved.
2. Cassandra Broadus-Garcia handed out a scoring rubric and asked that committee members use it as a working document when they score reports to highlight problematic language, note suggestions for rubric revisions, etc. Make notes to document the department report you were assessing, the page number within report, where language caused difficulty during scoring, etc. This process is optional and voluntary, but it will help us next year as we revisit the rubric to consider possible revisions for the future. This request applies to the assessment of departmental Learning Outcomes, not GenEd assessment sections.
3. Nov. 13, 2017 Faculty Senate GenEd Assessment Presentation Preparation
 - Cassandra Broadus-Garcia submitted the final GenEd Assessment Summary Report and the AAC Response to the CSCU Assessment Initiative memo to Stephen Cohen, Faculty Senate President, on Thurs. night (11/2/17). He will forward it to the Faculty Senate Steering Committee and they will consider it on Monday, (11/6/17) for the 11/13/17 Faculty Senate Meeting agenda.
 - Cassandra Broadus-Garcia reported that various faculty, namely those who have participated in MSC scoring over the past three years and CCSU nationally-trained MSC scorers, have been invited to be guests at the upcoming Faculty Senate GenEd Assessment presentation. AAC committee members were invited to attend, as well.
4. Discussion of Departmental Assessments
 - BA in Psychology
 - MA in Psychology
 - TESOL OCP rolled into Master's
5. Final thoughts / Adjournment
 - Social Work discussion, to be led by Dr. Mel Horton, moved to 11/20/17
 - **Nov. 20th is next meeting, 3:05pm – Clock Tower Room** – Reports will be divided up for scoring into 2 groups of scorers. All committee members were encouraged to make sure they score so that the division of work will be successful.
6. Meeting Adjourned

Respectfully Submitted,
Sharon Clapp, AAC Secretary