

Academic Assessment Committee Meeting Minutes

October 23, 2017 3:05pm

Present: Cassandra Broadus-Garcia, Co-Chair; Martha Kruey, Linda Clark, Helen Abadiano, Kareem Shabana, C. Christopher Lee, Heather Rodriguez, Mary Anne Nunn, Marian Anton, Bradley Kjell, Yvonne Kirby, Luz Amaya-Bower

I. Minutes approved from the 10/9/17 meeting (Clark/Shabana) – unanimously approved.

II. MSC Subcommittee Update – Cassandra Broadus-Garcia commended the MSC Subcommittee members for the work they're doing. Members include Marian Anton, Cassandra Broadus-Garcia, Yvonne Kirby, Martha Kruey and Chris Lee.

- GenEd Assessment Report to Faculty Senate reviewed by MSC Subcommittee and emailed to AAC members on 10/22/17
 - Report due to Senate in Spring 2018 but needs to be prepared to present soon due to the 2017-2018 NEASC deadlines
 - Cassandra reviewed and explained report with AAC members
 - Linda: Has anyone else used MSC? If yes, note it. Yvonne says Southern has used it and was commended by NEASC last year for using MSC for GenEd Assessment.
 - Bradley suggestion: Comparison to national average? State who were are comparing ourselves to.
 - Suggestion: In Appendix, include list of institutions nationally who are using MSC for GenEd Assessment.
- Helen Abadiano recommended that we develop a formal survey for faculty scorers at the January Assessment retreat to survey their results of their participation and get feedback about the scoring process.

III. Response to CSCU Assessment Initiative Memo

- Cassandra Broadus-Garcia presented a draft response to CSCU Assessment Initiative memo (distributed at the AAC 10/2/17 meeting). Committee member suggestions included:
 - #3 change to “what students are currently achieving”
 - #4 can't say we all used it. Document, report, change to “Faculty have documented”
 - Use the word “voluntary”. 85% of majors represented. 58 faculty participated
 - MSC is still a “pilot”
 - Check “mandates” at beginning paragraph; Change to system-wide initiative. Need flexibility. Add “we embrace using MSC”. Emphasize a positive tone of voice. Emphasize that we are already implementing the MSC as a pilot and already have our own schedule for doing it.
 - Suggestion: We value standardization and we use the national MSC-model.
 - Other comments: Modify MSC-model to meet our individual needs, preservation of campus based decision making, flexibility to adapt to meet needs.
- Cassandra proposed that we present the GenEd Assessment Report and the Response to the CSCU Memo at the Nov. 13 Faculty Senate Meeting. Agenda items must be submitted 10 days in advance to make meeting agenda.
- Marion Anton moved that changes to the Response be made and that the AAC will vote on the Response via email. After committee discussion, Marion Anton withdraws original motion.
- Anton moves that we vote now and email any additional comments to Cassandra by 8pm tonight. Cassandra will email memo to committee.
- Committee voted and approved the Faculty Senate Report and the CSCU Assessment Initiative Memo Response, considering feedback.

IV. Review of Departmental Assessment Reports

A. Gerontology Graduate Certificate Program Report

Committee members discussed Learning Outcomes for the Gerontology program. Suggestions for possible revisions were discussed. Gerontology program is a new program and the data collection, use of results, and assessment plan is in the beginning stages. Comments submitted via Taskstream during scoring will be reviewed for possible inclusion in the feedback letter to the department.

B. M.S. in Accounting Report

Committee members discussed Learning Outcomes for the M.S. in Accounting degree. Learning Outcomes needed greater content-specificity and, as presented, were difficult to interpret. The Learning Outcomes are very general and appear to be aligned with undergraduate VALUE rubric dimensions, such as Ethical Reasoning, Written Communication, Oral Communication, Information Literacy and Quantitative Reasoning. Department needs to clarify Learning Outcomes and better articulate the relationship between the first 8 (Information Literacy) objectives and the last 4 Learning Outcomes, as presented.

C. B. A. in Social Work Interim Report

Review of the B. A. in Social Work Interim Report was moved to the 11/6/17 meeting.

V. Looking Ahead: Reports for the 11/6/17 Meeting

A. Review of Social Work Interim Report

B. Cassandra Broadus-Garcia reminded AAC members to read, score and submit scores for the following reports via Taskstream by Friday, 11/03/17:

- Psychological Science – Undergraduate
- Psychology – MA/MS
- TESOL – MA/MS
- TESOL – Graduate Certificate Program

Respectfully Submitted,

Heather Rodriguez

Luz Amaya-Bower

Cassandra Broadus-Garcia