

# Academic Assessment Committee

## Minutes for September 21, 2015

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### **In attendance:**

R. Ghodsi, M. Kruey, C. Andersen, Y. Kirby, L. Frank, C. Broadus-Garcia, J. Snyder, R. Zimmerman, D. Chase, J. Sikorski, L. Clark, J. Mulrooney, C. Morano  
Guest: M. Nunn

Meeting called to order at 3:00 p.m.

Introductions of returning and new members.

There was a review and discussion on the University Assessment Policy and the progress the Committee has made recently. Every academic program has to submit a report. The process has been streamlined over the years – and continue to do so.

In reviewing the anticipated workload, it was stated that only six full reports need to be evaluated this academic year. This is a lighter workload than previous years. The interim reports need to be only a few bullet points. The Program Review process is on 5-year cycle. Assessment reports are due by October 2, 2015.

It was noted that each department on campus is in a different place in their assessment. The AAC is there to help department's best assess student learning by reading the reports and submitting feedback to each program.

There was an update on the Multi-State Collaborative initiative the BOR asked us to participate in using the AAC&U value rubrics. A summary of our participation was reviewed. This year "civic engagement" will be added to the list of rubrics (critical thinking, written communication and quantitative reasoning).

Election: M. Kruey and J. Sikorski were elected as co-chairs of the AAC.

The procedures in evaluating rubrics were reviewed. Members will use Taskstream for evaluation, and it will soon be sent to members with instructions. Taskstream is a good repository for artifacts. Y. Kirby reported on how scores are changing from year to year. Results will be presented to Faculty Senate.

A retreat will be planned in December to score more artifacts for the MSC. It is hoped that a workshop per semester will be planned for faculty to learn more about assessment reporting. There was a suggestion to use other tutoring media, such as YouTube, in the future.

The next meeting will be October 5, 2015, in the 1849 Room, SC, from 3:05 p.m.-4:20 p.m.

Respectfully submitted,  
Carol Morano