

Academic Assessment Committee

Minutes for April 19, 2010

In attendance:

C. Broadus-Garcia, E. Demos, T. Jarmosko, J. Jones, K. Larsen, J. Lefebvre, G. Mejía, C. Menoche, J. Mulrooney, M.A. Nunn, E. Retelle, A. Pozorski, B. Hosch

Meeting called to order at 3:30 p.m.

Minutes of the April 5, 2010 meeting were approved.

Guidelines for 2009-10 reports

Reports will be due September 27, 2010. Exceptions and extensions will be handled on a case-by-case basis by the Chairperson. M. A. Nunn will contact the Art Department to discuss deadline concerns that were brought to the committee. Guidelines for 2009-10 reports contain no substantive adjustments in terms of content requested. The Committee asked for a checklist to be provided (based on the evaluation rubric, but clearly formatted as a checklist); this will be prepared by B. Hosch. In addition, M. Nunn will prepare a suggested timeline for assessment activities during the year.

Review Schedule for 2010-11 and 2011-12

The Committee constructed a draft review schedule for the next two academic years. For 2010-11, 41 programs are scheduled for review. For 2011-12, 25 programs are scheduled for review. This document will remain a tentative schedule to guide the process; it will remain an internal committee document.

Meeting adjourned

The meeting was adjourned at 4:50 p.m. Next meeting will be April 19, 2010, 3:30 to 5:00 p.m. in the 1849 Room, Student Center.

Respectfully submitted,
Braden Hosch

The Final Meeting for 2009-10 will be:

Day	Date	Start	End	Location
M	5/3/2010	3:30 PM	5:00 PM	SC Blue & White