

**Academic Assessment Committee  
Minutes for May 1, 2008**

In attendance: C. Broadus-Garcia, B. Hosch, T. Jarmoszko, C. Jones, J. Jones, G. Mejia, C. Menoche, J. Mulrooney, M.A. Nunn, P. Petterson, C. Morano

The minutes from April 23, 2008 were approved.

**CCSU Assessment Conference Report**

Thirteen people from CCSU attended the CSU Assessment Conference on April 18. Braden will bring forward a suggestion that these conferences occur on days when there are no classes so more faculty can attend. Next year the conference will be held at ECSU. CCSU will host the conference in 2010 (for a better turnout, the plan is to post announcements a year in advance). Kim Kostelis now represents CCSU on the CSU Assessment Committee. AAC members will make a recommendation early next semester for the next representative.

**CSU Assessment Grants**

Members are encouraged to submit applications for CSU assessment grants by the May 19 deadline.

**Summer opportunities**

A webinar will be offered June 27 from 1:00-2:30 p.m. entitled, "Effective Institutional and Programmatic Assessment Reporting."

**Continuing Membership Plan for 2008-09**

Based on straw poll results for 2008-09 AAC membership, it was agreed that:

Eight members will continue:

- S. Adair
- C. Braodus-Garcia
- C. Jones
- S. Lesik (later confirmed, following the meeting)
- C. Menoche
- P. Petterson
- A. Pozorski
- L. Uribe

Four members will petition their deans to appoint them:

- T. Jarmoszko
- K. Kostelis
- J. Mulrooney
- M. A. Nunn

Two members will stand for election as one of the four elected members:

- J. Jones
- G. Mejia

Dr. Hosch will reconfirm with members about their plans prior to the start of fall 2008.  
AAC members reviewed

**Assessment Report (2008-09) Submission Guidelines**

Committee members reviewed the final draft of guidelines for assessment reporting. There was a general consensus that these guidelines be approved with minor revisions. The committee recommended, following the release of these guidelines to chairs, that a workshop about report preparation be held in September 2008.

Respectfully submitted,  
Carol Morano