

**Academic Assessment Committee  
Minutes for January 31, 2008**

In attendance: S. Adair, B. Hosch, K. Kostelis, C. Jones, J. Jones, M. Nunn, P. Petterson, C. Broadus-Garcia, G. Mejia, C. Menoche, J. Mulrooney, L. Uribe, C. Morano  
Guest: T. Craine

Binders with information on "Assessment Submissions from 2006-07" were handed out for future discussion.

The Committee reviewed the proposed "Policy on Academic Assessment," that incorporates suggestions from members of the Faculty Senate. The Committee preferred the phrase "to demonstrate in cognitive, behavioral and/or affective domains as a result of completing the program" to the alternative suggestion "to demonstrate as a result of completing the program." (no change to the proposed text in v 1.7 of the document). All proposed revisions to the policy were approved with the following modifications:

**Para. 2.** The final sentence was additionally revised as follows: "In consultation with the Academic Assessment Committee, which is responsible for providing feedback about assessment in academic programs and coordinating the overall assessment program for general education, departments are also responsible for assessing student learning outcomes in general education courses they offer."

**Para. 3.** The phrase indicated was removed: "all instructional faculty, ~~as well as Department Chairs~~, Deans, and the Provost." (struck because Dept. Chairs are instructional faculty).

The remainder of the meeting covered the proposed Committee description and composition. Members agreed that the Committee will have the dual function to oversee assessment of all department programs as well as general education coursework, but representation by School was not resolved. The Committee also discussed that the prevailing sentiment in the Senate was to place the Committee within the faculty governance structure (in contrast to the pro/con discussions in the Committee during Fall 2007. There was agreement on the following points:

- The Committee should become a standing Committee of the faculty elected by the Faculty.
- Twelve faculty members should be elected to serve on the Committee.
- The Dean of each School may appoint one additional faculty member (this would typically be a faculty member charged with coordinating assessment in the School). These appointees would be voting members of the Committee.
- The Director of Institutional Research and Assessment will serve as the only administrator on the Committee and will be a non-voting (*ex-officio*) member.

The representation of faculty members by School will be resolved at the next meeting.

Next AAC meeting will be on Wednesday, Feb. 13, 3:15 p.m., in Clock Tower Room, Student Center. Dr. Hosch will set up a system for electronic discussion and suggestions until then.

Respectfully submitted,  
Carol Morano