



FERPA

Student Request to Prevent the Release of Directory Information

Under the provisions of the Family Education Rights and Privacy Act (FERPA), each student has the right to suppress the release of their directory information identified below. If a student selects this option, all requests from outside the institution from individuals or organizations for directory information will be denied. Please keep in mind that this will prohibit the verification of enrollment and/or degree status regarding possible employment inquiries.

Part One: Student Information

Student Name: _____ Student ID#: _____

Part Two: Directory Information Defined

The Board of Regents for Higher Education has designated the following as Directory Information:

- For purposes of access by school officials of the Colleges and Universities governed by the Board of Regents for Higher Education, the following is designated as Directory Information:
 - Student name
 - Permanent mailing address
 - Month and day of birth
 - Photographs
 - Student identification number, User ID, or other unique identifier
 - Email address
 - Telephone number
 - University or College previously attended or currently attending
 - Dates of attendance
 - Full vs. part-time student status
 - Academic Honors and Awards
 - Class standing/year
 - Major, minor, concentration and/or program of study
 - Degree(s)/Certificate(s) candidacy
 - Degree(s)/Certificate(s) earned
 - Previous Institutions attended
 - Graduation expected/completion

- For purposes of access by military recruiters only, the following is designated as Directory Information (Student Recruiting Information):

- Student's name
- Permanent mailing address
- Student e-mail address (issued by the institution)
- Telephone number
- Age
- Place of birth
- Class standing/year
- Major and/or program of study
- Degrees received
- Most recent educational institution attended
- For purposes of participation in any recognized activity or sports, the following is designated as Directory Information:
 - Student's name
 - City and State of Residence
 - Dates of attendance
 - Class standing/Year
 - Recognized activity or sport
 - Team performance statistics
 - Team position
 - Photos and videos
 - Athletic Honors and Awards
 - Height and weight of athlete
- For purposes of disclosure to/access by the general public, the following is designated as Directory Information:
 - Student's name
 - Permanent mailing address
 - Photographs
 - Dates of attendance
 - Major, minor, concentration and/or program of study
 - Degree/Certificate candidacy
 - Degree(s)/Certificate(s) earned
 - Academic Honors and Awards
 - Full vs. Part-time status
 - Anticipated graduation date
 - Graduation date

Part Three: Student Authorization

My request to prevent the release of FERPA Directory Information is made in accordance with Central Connecticut State University's [FERPA Policy Notice](#) and [Directory Information Policy](#).

My request that directory information be withheld will remain in effect until I amend this consent in writing.

Student Signature: _____ Date: _____