



COURSE SUBSTITUTION & TRANSFER CREDIT RE-ARTICULATION

Registrar's Office, Davidson Hall, Room 116
Phone (860) 832-2236, Fax (860) 832-2250

Student Name: _____ Student ID#: _____

Degree: _____ Major & Concentration: _____ Minor: _____

OPTION ONE: COURSE SUBSTITUTION

Replaces a major/minor requirement with another. (Do NOT use this form for General Education substitutions, instead make an appointment with the College of Liberal Arts and Social Sciences Deans Office. This does not include general education courses that are also used to satisfy a major or minor requirement - "double-placed.")

Major/Minor Required Course(s): <i>(subject and course number)</i>	Substituted Course(s): <i>(subject and course number)</i>

Approvals:

_____ Date
Chairperson - Department Offering Requirement

_____ Date
Chairperson - Student's Major Department

_____ Date
Dean - Student's Degree Program

Remarks: _____

OPTION TWO: TRANSFER CREDIT RE-ARTICULATION

Modifies how accepted transfer credit is posted on a student's CCSU transcript. If available, please attach the course description(s).

Transfer Institution: <i>(College or university name)</i>	Transfer Course: <i>(Subject and course number from transfer institution)</i>	Updated Articulation: <i>(CCSU course to be recorded on student's transcript)</i>	General Education: <i>(If applicable, indicate GE requirement that course should fulfill)</i>	Credits: <i>(Specify the number of credits to award)</i>	Approval: <i>(Chairperson of department offering articulated course)</i>	Add to Transfer Database? <i>(use for future evaluations)</i>
						<input type="checkbox"/> Yes <input type="checkbox"/> No
						<input type="checkbox"/> Yes <input type="checkbox"/> No
						<input type="checkbox"/> Yes <input type="checkbox"/> No
						<input type="checkbox"/> Yes <input type="checkbox"/> No

(If needed, attach additional copies of this form)

Return completed form to the Registrar's Office

updated 9/2015